



**PARKS & RECREATION ADVISORY COMMITTEE
MEETING AGENDA
TUESDAY, AUGUST 6, 2019
5:30 P.M.
CITY HALL ASSEMBLY CHAMBERS**

Agenda Item	Presenter	Action Requested
I. Call to Order	Chair	
II. Approval of Agenda A. Agenda Changes B. Approval of Agenda	Chair	Motion to approve
III. Approval of Minutes A. Changes to the Minutes for June 4, 2019 B. Approval of the minutes for June 4, 2019	Chair	Motion to approve
IV. Public Participation on Non-Agenda Items	Chair	
V. New Business		
VI. Unfinished Business		
VII. Information Items Eaglecrest Presentation Lands Disposal Process Update 2019 Day of Play	D. Scanlan G. Schaaf L. Verrelli	
VIII. Committee, Liaison, and Board Member Reports Chair Report Liaison to the Assembly Board Member Liaisons Other Board Member Business	C. Mertl W. Bryson Liaisons All	
IX. Adjournment	C. Mertl	



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: August 2, 2019
RE: August 6, 2019 Meeting

DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last one hour and will take place in the Assembly Chambers at City Hall.

INFORMATION ITEMS

A. EAGLECREST PRESENTATION – *Requested by E. Palmer*

At the Committee's request, we have invited Eaglecrest General Manager Dave Scanlan to attend today's meeting. The Committee expressed an desire to identify opportunities for collaboration between Eaglecrest and the Parks & Recreation Department. Mr. Scanlan will also present information on Eaglecrest's summer development plans.

B. Land Disposal Process Update – *Requested by the Committee*

The Committee previously requested an update regarding (1) a request from John and Ginger Bean to purchase park land in the Montana Creek area, (2) how proceeds from the sale of park lands are used, and (3) the process to evaluate similar requests in the future. The attached memo provides an update on these topics.

C. 2019 Day of Play – *Requested by L. Verrelli*

Each year the Parks & Recreation Department opens our facilities to the community for a free "Day of Play." This event annually attracts nearly 750 people to our parks, pools, the Zach Gordon Youth Center, and Treadwell Ice Arena. Recreation & Public Services Manager Lauren Verrelli will present information about the 2019 Day of Play, scheduled for August 17, 2019.

PARKS & RECREATION ADVISORY COMMITTEE 2019 WORK PLAN

January	<ul style="list-style-type: none">•Review proposed operating budget (due February)•Annual Report due to Assembly
February	<ul style="list-style-type: none">•OHV/CIP•Blueprint Juneau presentation
March	<ul style="list-style-type: none">•Review FY20 Budget for changes to FY21 budget
April	
May	<ul style="list-style-type: none">•CIP Review•Land acquisition
June	<ul style="list-style-type: none">•Committee formation - Deferred Maint., Title 67, Commercial Use & Vending Regulations•<i>National Trails Day - June 1, 2019</i>
July - No Meeting	
August	<ul style="list-style-type: none">•Day of Play•Fee & charges•Parks report cards
September	<ul style="list-style-type: none">•Community awards•<i>National Public Lands Day - September 28, 2019</i>
October	<ul style="list-style-type: none">•Review Capital Improvement Plan (CIP) - Due 11/20
November	
December	



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Director
Michele Elfers, Deputy Director
DATE: August 2, 2019
RE: Land Disposal Process and Bean Property Purchase Request Update

On June 4, 2019, Lands & Resources staff presented a request by John and Ginger Bean to purchase a park parcel at the corner of Slim Williams Way and Arctic Circle. The Committee requested additional information from Parks and Recreation staff regarding a public process for input from the nearby landowners on the potential sale, the proceeds from the sale of parkland, and process for disposal of parkland.

Status of Bean Request and Public Notification: Since the June 4th PRAC meeting, we have worked with the Community Development Department and the Law Department to evaluate this request. Preliminary research indicates that this parcel was designated as a public park as part of the platting process that created the subdivision. This raises significant questions about whether the parcel can be sold to the adjacent landowner. Additional research is required, and we will continue to update the Committee as more information is available. If it is determined that the land can be sold to the owner, we will work with the Community Development Department and the Lands & Resources Office to conduct a robust public process, including notification and a community meeting. The proposal would come back to PRAC after that public process.

Revenue from Land Sales: The Committee previously requested information regarding whether the proceeds from the sale of park lands could be dedicated for the acquisition of new land for parks, and/or the maintenance and improvement of parks.

Existing code requires that all proceeds from the sale of municipal lands (including parks) shall be credited to the Land Fund (CBJ 53.09.600), and may not be dedicated to another purpose at the time of sale:

(a) The revenue from all disposals of land, interests in land, or resources under this chapter shall be credited to the account of the municipal land fund, except the following:

(1) Revenues from the lease, sale or other disposal of land, interests in land, or resources which are accounted for as an asset held for a service area or for an enterprise operation, such as the airport, small boat harbors, transit system, Eaglecrest ski area sewer and water utilities, shall be credited to the account of the service area or enterprise; and

(2) Proceeds from the sale of tax foreclosed land shall be distributed in accordance with applicable state law with any remainder being deposited in the fund.

While proceeds may not be restricted at the time a property is sold, the Land Fund may be used by the Assembly to acquire new park land. For example, property occupied by the Mendenhall River and Montana Creek trail systems was acquired using partial funding from the Land Fund.

If the CBJ established a Parks & Recreation Service District, then proceeds from land sales could be restricted to that account.

Process for disposal of parkland: The 2019-2029 Parks & Recreation Department Master Plan provides guidance for considering requests to dispose of park lands. Working with other CBJ departments since the June 4th PRAC meeting, we have refined the process to consider such requests. This improved process will require close coordination with the Community Development Department and Lands & Resources Office, and would be adopted as a departmental policy:

1. The process begins when an application to purchase CBJ land is received by the Lands & Resources Office, along with the required fee.
2. Parks & Recreation staff will review the application with other affected departments, including Community Development and Law, if necessary.
3. The Community Development Department will review the application to consider relevant codes and area plans.
4. The Community Development Department will work with Parks & Recreation to receive public comment on the application. Public notice may include mailing flyers to nearby property owners, media advertisements, signage, and a public meeting.
5. After public comment has been received, the PRAC will review the application and provide a recommendation to the Department and the Assembly.
6. The Planning Commission will review the application, if required, and provide a recommendation to the Assembly.
7. The Lands Committee will review the application, if required, and provide a recommendation to the Assembly.
8. The Assembly will consider the application and decide whether to retain or dispose of the property.

DAY OF PLAY

2019
10TH ANNUAL



**SATURDAY
AUGUST 17**

All day long!
Events begin at 9:00am.

COMMUNITY-WIDE

Ice skating, swimming, Trucks N' Stuff, and much more! Find a full schedule of events on our website.

FREE ACTIVITIES

Day of Play is our way of saying thank you to Juneau. Watch for information on the new **Passport to Play!** and come join the fun.





9AM - 10AM

CAPITAL PARK

Start off the morning with Gaga Ball and doughnuts from Breeze In!

10AM - 11:30AM

JUNEAU-DOUGLAS CITY MUSEUM

FREE admission to the City Museum to make your own histogram and explore the touch table.

10:30AM - 12PM

AUGUSTUS BROWN POOL

FREE open swim; test your agility with a roll on the new Key Logs!

11:30AM - 1PM

ZACH GORDON YOUTH CENTER

Sidewalk chalk, Juneau Jumpers, and a FREE hot dog lunch.

**11:30AM - 12:10PM
12:30PM - 1:10PM**

TREADWELL ARENA

Two FREE skate sessions; arrive 1/2 hour before session to receive wristband for entry.

1PM - 2:30PM

DOUGLAS PUBLIC LIBRARY

"Jump to Jupiter" and explore the relative distance of the solar system with a Universe of Stories!

2PM - 3:30PM

RIVERBEND ELEMENTARY SCHOOL

Shoot some hoops with the JDHS boys basketball team.

2PM - 5PM

TRUCKS N' STUFF AT DIMOND PARK

Climb in trucks and loaders, check out a helicopter, and talk with heavy equipment operators and first responders!

**2PM - 3:30PM
4PM - 5:30PM**

DIMOND PARK AQUATIC CENTER

Two FREE open swim sessions; arrive 1/2 hour before session to receive wristband for entry.

3PM - 5PM

DIMOND PARK FIELD HOUSE

FREE open turf and track time.

4:30PM

DRAWINGS HELD AT TRUCKS N' STUFF

Register for the FREE drawings at each event you attend throughout the day. Kids can earn extra tickets by turning in a completed **Passport to Play!** before the drawing. Need not be present to win.

