



**PARKS & RECREATION ADVISORY COMMITTEE
MEETING AGENDA
TUESDAY, JUNE 4, 2019
5:30 P.M.
CITY HALL ASSEMBLY CHAMBERS**

Agenda Item	Presenter	Action Requested
I. Call to Order	C. Mertl	
II. Approval of Agenda		
A. Agenda Changes	C. Mertl	Motion to approve
III. Approval of Minutes		
A. Meeting of May 7, 2019	C. Mertl	Motion to approve
IV. Public Participation on Non-Agenda Items	C. Mertl	
V. New Business		
J. Bean Request to Purchase CBJ Property	D. Bleidorn	
VI. Unfinished Business		
VII. Information Items		
VIII. Committee, Liaison, and Board Member Reports		
Chair Report	C. Mertl	
Liaison to the Assembly	Wade Bryson	
Board Member Liaisons	Liaisons	
Other Board Member Business	All	
IX. Adjournment	C. Mertl	



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: May 31, 2019
RE: June 4, 2019 Meeting

DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last 45 minutes and will take place in the Assembly Chambers at City Hall.

NEW BUSINESS AGENDA ITEMS

A. REQUEST TO PURCHASE PARK LAND – Requested by CBJ Lands & Resources [Page 6-12]

The Lands & Resources Office has received an application from John & Ginger Bean to purchase a parcel of CBJ land adjacent to their property at 1070 Arctic Circle. This 4,518-square-foot property was dedicated as a “Public Park” by the Planning Commission in 1983, but never developed. Two larger parcels in this same neighborhood are dedicated as “Public Parks”, including one parcel that is over 3.5 times larger.

According to the Parks & Recreation Department’s service standards, neighborhoods should have access to at least one Recreation Service Park (i.e. mini-park or neighborhood park) within 5-10 minutes travel time. The nearest Recreation Service Park to this location is the Steelhead Street Mini-Park, about a 20-minute walk away.

Parks & Recreation staff visited the property on March 28, 2019. Due to its small size and odd shape, the property would be difficult to develop as a neighborhood park (i.e. playground). This property could support recreational uses like small-scale community garden plots, but would not be an appropriate location for a playground. Other undeveloped park lands within the neighborhood are better suited for future development as Recreation Service Parks, including mini-parks or neighborhood parks.

I recommend you approve this request.

SUGGESTED MOTION:

The PRAC recommends that the Assembly approve the sale of Parcel # LND-0419.

UNFINISHED BUSINESS AGENDA ITEMS

None.

INFORMATION ITEMS

None.

PRAC 2019 WORK PLAN

January	<ul style="list-style-type: none"> •Review proposed operating budget (due February) •Annual Report due to Assembly
February	<ul style="list-style-type: none"> •OHV/CIP •Blueprint Juneau presentation
March	<ul style="list-style-type: none"> •Review FY20 Budget for changes to FY21 budget
April	
May	<ul style="list-style-type: none"> •CIP Review •Land acquisition
June	<ul style="list-style-type: none"> •Committee formation - Deferred Maint., Title 67, Commercial Use & Vending Regulations •<i>National Trails Day - June 1, 2019</i>
July - No Meeting	
August	<ul style="list-style-type: none"> •Day of Play •Fee & charges •Parks report cards
September	<ul style="list-style-type: none"> •Community awards •<i>National Public Lands Day - September 28, 2019</i>
October	<ul style="list-style-type: none"> •Review Capital Improvement Plan (CIP) - Due 11/20
November	
December	



DRAFT MEETING MINUTES
PARKS & RECREATION ADVISORY COMMITTEE
 TUESDAY, MAY 7, 2019 – 5:30 PM
 CITY HALL CHAMBERS

I. Call to Order at 5:31 p.m. – J. Anderson, Co-Chair

Present: J. Anderson, K. Duncan, J. Gellings, C. Mertl, W. Muldoon (t), E. Palmer, T. Rutecki, K. Shelton

Absent: E. Carrillo

Staff Present: Michele Elfers, Deputy Director; Lauren Verrelli, Staff Liaison

II. Agenda Changes – None

III. Approval of Meeting Minutes from April 2, 2019 – E. Palmer moves to approve the minutes; no objection. *Minutes adopted.*

IV. Public Participation on Non-Agenda Items – None

V. New Business –

A. Invasive Plants on CBJ Parkland Presentation

M. Elfers: John Hudson is a restoration biologist with Southeast Alaska Watershed Coalition and has worked with the City for many years on a multitude of projects.

John Hudson: Recently, we were working in Switzer Creek to clean up, build a bridge and improve the habitat for fish passage. Invasive plants are plants that are non-native (or alien) to an area and whose introduction can cause economic or environmental harm to human health. Juneau has over 180 invasive plants with the top four being European mountain ash, reed canary grass, European bird cherry, and bohemian knotweed (highest ranking invasive plant in southeast). I have been working with the Department to extradite invasive species on parkland such as Twin Lakes and along the Kax Trail.

VI. Unfinished Business – None

VII. Department Information Items –

A. CIP Update:

M. Elfers: Parks & Recreation receives about \$275,000 a year that goes into the Parks & Playground CIP; we have a priority list that we work through. In the next year, the following parks and trails are scheduled for design and construction:

- Auke Lake Wayside: Rotary is planning on purchasing a shelter and installing it this summer; we will also harden the trail, improve signage and landscaping.

- Kaxdigoowu Trail: we're waiting on an Army Corps of Engineers permit for the reroute of the eroded section of the trail. We also received the TAPs grant that will repair and replace the remainder of the trail in the coming years.

- Christopher Trail: the steep section of the trail at Cope Park from the flume is eroding and is currently in design for repair and potential reroute.
- Chicken Yard Park: design work will begin this fall which will involve a community wide public outreach phase. Construction is planned for spring 2020.
- Adair Kennedy Phase I Demo: we have remaining bond funding to remove unsafe elements in the plaza area including the rock climbing wall and raised planters soon.

VIII. Committee, Liaison, and Board Member Reports

A. Chair Report— The Juneau Park Foundation (JPF) had their Kick Off event and raised \$2,000.

B. Liaison to the Assembly Report— Trail Mix transfer of funds; finalized funding for Under Thunder Trail; Mr. Brysen will be putting on a Mendenhall River float to see the Kax Trail erosion from the water, more info to come.

C. Liaison Reports—

Aquatics – W. Muldoon: Tom is the interim Chair; DPAC is closed for annual maintenance; the new board will be seated July 5 with two additional seats

YAB – T. Rutecki: Met with the Finance committee to go over the FY20 grant funding; the grant used to be \$350,000 but some time ago, 5% was cut but they requested to have the money restored. Around 11,000 Juneau youth benefit from the YAB grants.

Eaglecrest – E. Palmer: They had a successful season.

Jensen-Olson Arboretum— E. Carrillo: None.

JNU Urban Forestry – J. Gellings: None.

Lands – C. Mertl: Received a presentation on parking; City is looking at the property by the Coast Guard for potential purchase.

Park Foundation— C. Mertl: Had a successful Kick Off event for JPF.

Treadwell Arena Board – K. Duncan: Submitting annual report.

TrailMix— K. Shelton: None.

1% for Art— J. Anderson: None.

Other Member Business –

Adjournment – 6:36 p.m. *Having no other business before the board.*

Respectfully submitted by Lauren Verrelli, P&R Administrative Assistant II, 6/2/2019

MEMORANDUM

CITY/BOROUGH OF JUNEAU

Lands and Resources Office
155 S. Seward St., Juneau, Alaska 99801
Dan.Bleidorn@juneau.org
(907) 586-5252

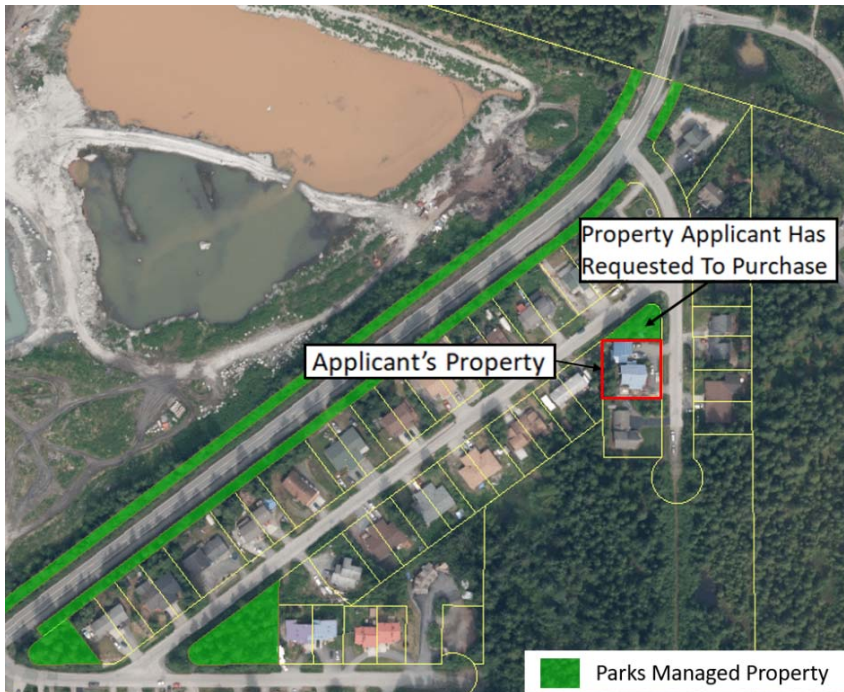
TO: Parks and Recreation Advisory Committee

FROM: *Daniel Bleidorn*
Dan Bleidorn, Deputy Lands & Resources Manager

SUBJECT: John and Ginger Bean request to Purchase CBJ Property

DATE: May 30, 2019

The Lands and Resources Office received an application to purchase City property from John and Ginger Bean who own the property located at 1070 Arctic Circle. The City property has the legal description of Brigadoon Estates II, Block B, Park and is 4,518 square feet and is on the corner of Slim Williams Way and Arctic Circle. The lot was dedicated as a “Public Park” by the Planning Commission as an element of a Major Subdivision



plat approval in 1983. This parcel is in the Land Management Plan as LND-0419 and is managed by the Parks and Recreation Department. The 2016 Land Management Plan designated this property as “Retain”. The applicant has requested to purchase this property in order to meet minimum lot size requirements to subdivide their property into two legal lots. The application description states that the applicants would like to purchase the full lot or a portion of it, in order to subdivide.

In order for this lot to be considered for disposal, the Planning Commission must first retract the 1983 dedication as a “Public Park” as an element of a Major Subdivision plat approval. At the May 10th, 2019 meeting the Lands Committee passed a motion of support to forward this

request to the Parks and Recreation Advisory Committee and Community Development in order to determine if this property should remain under CBJ Parks management.

Lands Staff request that the PRAC provide a recommendation to either retain this parcel as a park, or to further investigate removal from Parks Management.

Attachments:

John and Ginger Bean application to purchase City property





Application to Purchase City and Borough of Juneau Lands

Applicant Information

Business / Individual *

John & Ginger BEAN

Address *

1070 Artic Circle

Street Address

Juneau

City

ALASKA

State / Province / Region

99801

ZIP / Postal Code

Phone *

907-723-3610

Email

JWBEAN@GCI.NET

Add Another Business/Individual

CBJ Land Information

The [CBJ Assessor's Database](#) will provide information regarding site address and legal description. The [CBJ Parcel Viewer](#) tool can provide necessary maps needed to complete this application.

Corner of Slim William and Arctic Circle

Legal Description *

Park SVS Land in Block B PLAT 83-221

Provide Brief Description of Your Proposal * *BRIGADOON Estates Sold. Unit II*

To purchase the whole park or just a portion to make Lot 13, BKB, Brigadoon subdivided into 2 legal 7,000 Sq. Ft. lots

Provide a Map of CBJ Land you wish to Purchase *

Choose File No file chosen

Have you mailed the \$500.00 filing fee? *

- Yes
- Not Yet

Applications can only be processed when the \$500 fee is received. All checks are made out to "The City and Borough of Juneau" and can be sent to:

The City and Borough of Juneau
Attn: Lands and Resources Division
155 S. Seward St.
Juneau, AK 99081

Additional Comments for CBJ Staff to Consider

Attached sketch plat of property Lot 13, subdivided into two lots

Upload Supporting Documents (optional)

Drop files here or
[SELECT FILES](#)

"By submitting this form, I agree all information is accurate. Submission of this request is NOT approval by the City and Borough of Juneau. I understand that staff will review my application and follow up with questions. Once staff have reviewed my application, ultimate determination of my request to purchase City property will be made by the City Assembly."

Legal Representative of Business / Individual *

John

First

Bean

Last

CAPTCHA

SUBMIT

Map Layers

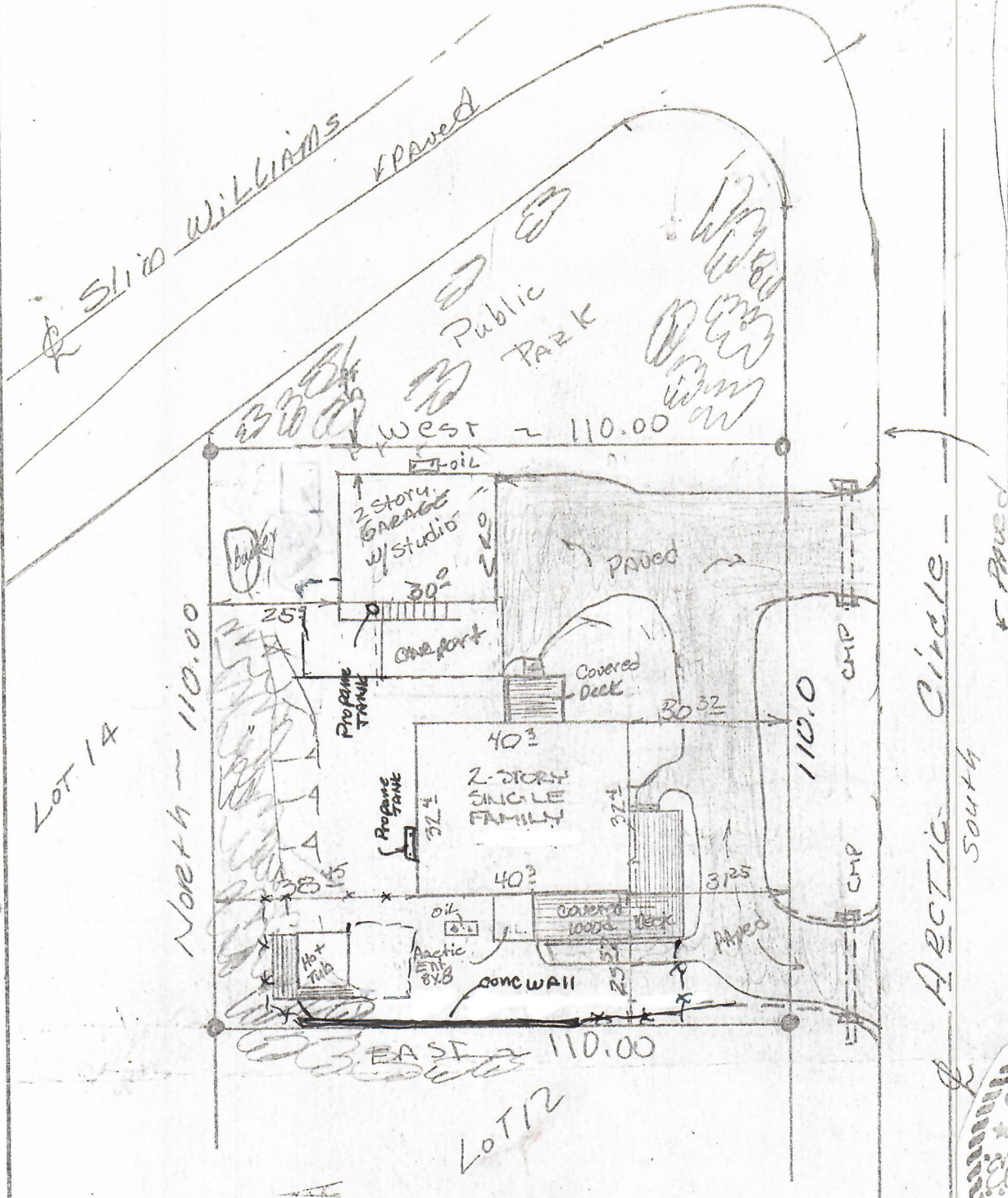
- Street Map
- World Street Map
- 2013 Aerial Layers
 - 2013 - June 11
 - 2013 - May 28
 - 2006 - June 9
 - specialty imagery
 - 2013 - June 11 - IR (bands 4,3,2)
 - 2013 - May 28 - IR (bands 4,3,2)
 - 2001 - August 12 (false color infrared)
- Labels
 - site address labels
 - field verified labels
 - database labels
 - unit numbers (condos, manufactured homes, etc)
 - house numbers
 - street names
 - tax id labels
- Properties
 - condominiums
 - manufactured homes, etc
 - cell phone towers
 - parcels (light lines)
 - parcels (dark lines)
 - Contours - 20ft
 - Departments



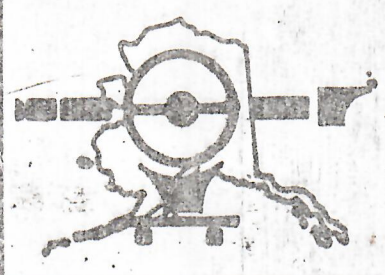
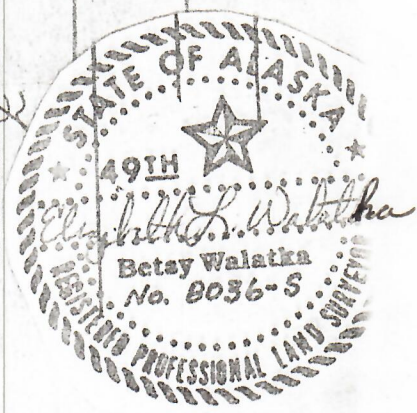
Tools

Search

Output



I hereby certify that this is a true and correct plat;
 that all walks, roads, easements, and improvements thereon
 are as shown and that all overlaps and encroachments are
 as shown to the best of my knowledge.



PAS-BUILT SURVEY OF
 LOT 13, Block B
 BRIGADOON Estates Sub. Unit N.
 within U.S. 2079

DES. <i>wb</i>	JOB No. 10073	SCALE 1" = 32'
F.P. 39/47	DATE 12-9-93	SHEET 1 OF 1

