

## Minutes

Juneau Commission on Sustainability  
Wednesday, March 6, 2019  
Downtown Library, Large Conference Room  
12:00 p.m. to 1:00 p.m.

I. **CALL TO ORDER: @ 12:05** by Chair Duff Mitchell. Commissioners present: Christine W., Jim R., Iura L., and Steve B. CBJ liaison: Tim F.

I. **AGENDA CHANGES:** Approved without changes

II. **APPROVAL OF MINUTES**

The meeting minutes for February 06, 2019 were approved.

II. **PUBLIC PARTICIPATION:** No member of general public spoke to JCOS.

III. **ACTION/DISCUSSION ITEMS and INFORMATION ITEMS**

1. Publication of JCOS correspondence including memos to Assembly on website.

Duff Mitchell relayed anecdote about misinformation about a city manager memo that was credited to JCOS. It was been suggested that we have a policy about when/where we publish memos that we produce, especially if it should be published or has been made public prior to our minutes being being made available on the website.

Tim Felstead had been previously asked to look into what others in similar CBJ Committees and Boards do. He noted he had seen one example of the Commission on Aging attaching memos to their minutes. He also noted the CBJ Clerk had mentioned a protocol of not publishing things meant for the Assembly before the Assembly actually sees them. He suggested JCOS talk to the City Manager about what the issue before confirming a policy.

Steve Behnke and Duff Mitchell suggested that JCOS draft a policy that it be left to the discretion of the chair about when it gets to the website/facebook before the minutes are public, and that if it is for the assembly, it goes to the assembly before publishing, with at least a day subsequent day before.

**Action requested:** Duff Mitchell to draft policy based on suggestions.

**Action taken:** Steve makes motion for the Marine Passenger Fee memo to go to the Assembly. Jim R seconds and then for it to be published on the JCOS website. Passed unanimously.

2. Dockless electric bikes and scooters

Duff relayed that the issues that other cities have had with dockless electric bikes and electric scooters were discussed at the last Assembly meeting. There has been interest from companies and the Alaska Club to bring in dockless electric bikes and scooters to Juneau. In order to try to curtail the issues that other cities have had, the Assembly asked Rorie to come up with an ordinance. JCOS has discussed bike hire schemes before when it tried to facilitate interest in

relocating City of Seattle's fleet of dock electric bikes. Duff Mitchell contacted the City Manager but hasn't heard back. Duff suggests JCOS should be involved in some way. Tim Felstead suggested they may want to give some early guidance on any ordinance not be too restrictive that it doesn't support the goals of adopted plans. He suspected any ordinance would seek to ensure bikes or scooters were placed at designated locations to prevent them being left randomly on sidewalks or the seawalk.

**Action taken:** Steve makes a motion that we write a letter to the Assembly to message that any ordinance be consistent with JRES and JCAIP; lura seconds. Passed unanimously.

**Action requested:** Jim R. to draft a letter, with review from others, to submit to assembly

### 3. Update on Airport Request for Exemption in Meeting LEED Standards

Tim Felstead relayed that last week the Airport said they were going to get something from the architects this week, which could mean we could hear something as soon as this week. The Airport have stated that FAA funding rules limit what they can claim match funding for – this includes costs associated with LEED. He said it isn't clear how something in the design that would provide LEED credits but is already part of the design meets the eligibility criteria.

### 4. AEA VW Grant

JEVA was successful in how allocation will happen (see last months minutes).

### 5. Organization of Sub-Committees and priorities

Steve and Christine agree that the JCOS annual priority list agreed on at the retreat is is good enough to go on the website.

**Action requested:** Duff Mitchell to finalize draft circulated by Tim Felstead. Tim Felstead to post on the website.

### 6. Sustainability indicators

Jim P asked that we put in a in-kind contribution from JCOS for having grad students work on sustainability indicators. To be discussed at a later date.

### 7. Dock electrification and MPF

Duff Mitchell relayed that CBJ as supposed to make the public proposals for MPF suggestions public and then have a comment period, that's not how it actually worked. The City Manager recommended \$250,000 from passenger fee funds for a study and analysis for additional shore power infrastructure to Public Works Committee. Now everyone is waiting for the Assembly to decide how they are going to move forward. It is still not clear what is permissible use of the Marine Passenger Fees under the CLIAA case judgement. JCOS may need a sustainability session on dock electrification at some point. Most of the discussion and confusing information is about whether there is available power supply.

### 8. Summary of last JCOS worksession

Have been working on EV planning and CIP staff position. Jim Refeldt has a contact/info about a sustainability and resilience position that has been very successful at electrifying the fleet, and bringing in money to support operations in Orlando. Steve suggests that JCOS probably shouldn't get too ahead of CBJ in their recommendations. Iura suggests we also look at cities with more similar climate. Tim and Steve relay that it is unclear whether CIP \$\$ would be used for hiring a position to look at CBJ energy use department wide or not or if the CIP position would just be for CIP projects.

**Action requested:** Steve to get an update from Mila and Rory about the status of that position and the CIP \$\$.

#### 9. Heat pump initiative

Steve has been working with JEDC Energy Cluster Group (8 member steering committee) on heat pump conversion, and they have produced a consensus document including a budget request to the Assembly. The document and direction has seen lots of changes over time, and these 4 pages is what everyone could get behind with lots of compromise. There are still lots of details still to be figured out in terms of plans. The budget request consists of three major pieces, including a consumer advisor, and low interest loan program, and a small grant rebate program for "hard to reach" units, including multifamily units, low income, or rental units. The budget is mostly loaded in the 2<sup>nd</sup> year due to timing. There is still not clarity on what organization would actually house the 'project manager'. Tim Felstead suggests Steve Behnke work with Scot Ciambor the CBJ Housing Officer to emphasize affordable housing component of this.

**Action taken:** Christine motions that JCOS write a letter in support of the Juneau air-source heat pump conversion project, as long as the steering committee clarifies out the necessary details that work for the group. Jim Rehfeldt seconds. Motion passes unanimously.

**Action requested:** Steve to draft letter (for review at the next meeting?)

#### 10. Future Sustainability Sessions

We think we are confirmed for April 18 for a session on cruise emissions from the "industry". Tim Felstead mentioned that there was a ship engineer that was interested in the issue and had a lot of background. It was suggested that we either invite him to an upcoming meeting or talk to him more before the session (may need vetting).

**Action requested:** Christine Woll to confirm with Duff Mitchell on whether the date was official, then make a plan for getting the word out.

#### 11. Website

New design has been set up, Christine Woll now filling out content.

**Action requested:** Steve Behnke and Jim Rehfeldt to review Energy page for suggestions on what content to include. Get back to Christine and the three can meet in person if easiest.

#### 12. Livestock Update

Tim Felstead related that a new version of the ordinance will be discussed at the March 12 Planning Commission COW, 5.30pm. One major change is that electric fences will be made mandatory unless you go through an exception.

Action requested: Tim will send out a notice to the group

### **13. COMMISSIONER COMMENTS**

**VIII.ADJOURNMENT: Meeting Adjourned 1:14**

**Submitted,  
Christine Woll, Secretary for Meeting**