

## **DRAFT Minutes**

Juneau Commission on Sustainability  
Wednesday, November 6, 2018  
Downtown Library large conference room  
12:00 pm

Present: Duff Mitchell, Steve Behnke, Jim Powell, Jim Rehfeldt, Christine Woll, Ed King, John Smith, Iura Leahu, Michelle Hale (Assembly Liaison), Tim Felstead (Staff Liaison).

### I. CALL TO ORDER – 12:03

II. AGENDA CHANGES – Added item on letter to Assembly prior to their December retreat.

### III. APPROVAL OF MINUTES

Regular meeting – October 10, 2018 - Approved

### IV. PUBLIC PARTICIPATION - None

### V. ACTION/DISCUSSION ITEMS

#### *A. Energy Manager /Additional resources to JCOS –*

Memo has been redrafted as a decision memo. Steve Behnke met with CBJ Manager about the recommendations and has revised the memo based on this. The feedback was that a new position would not be supported. The Manager's Office is going to develop their own ideas to put to the Assembly.

Michelle Hale had also had some discussions with Rorie. The Manager's Office intends to put together a memo on what they are already doing. Tim Felstead asked if this will also include what they could be doing. Steve Behnke suggested that JCOS are able to review the Manager's Office report to ensure JCOS and the Manager are not saying completely different things. Jim Powell stressed that he has \$25,000 to fund the position. If JCOS are not looped into the City Manager memo then he suggested JCOS send their memo anyway. The implementation of JRES has to be a CBJ led task.

Iura Leahu suggested that the memorandum should be very clear with only one option – to implement JRES and have CBJ staff dedicated to it.

Michelle Hale was willing to work on the communication loop so JCOS can provide things to the Assembly and will speak to the Mayor.

Duff asked Michelle Hale to request that the Manager's Office have a meeting with JCOS before sending a memo to the Assembly.

Jim Powell noted that JCOS can always call a special meeting to help with the Manager's timelines.

Steve Behnke asked for approval to send the full memo to the Assembly and for the Chair of the Energy Committee (him) to speak to the City Manager but to send the memo directly to the Assembly. This could wait until January. Duff proposed a motion to support this. Jim Powell 2<sup>nd</sup>. All were in favor.

### *B. Outreach*

Duff Mitchell suggested that the outreach theme would focus on cruise ships. Jim Powell was interested in looking at the overall capacity issues and was looking at other comparator cities in Norway.

Duff Mitchell suggested each session could have a different theme. Christine Woll supported the idea of a series. She will work with Duff Mitchell to put a list of topics together. One outcome could be that the tourism Best Management Practices get revamped. Michelle Hale suggested the JEDC Visitor Cluster working group should be involved.

### *C. CIP Letter – draft from Duff. PC subcommittee meeting Wed 7th at noon*

Duff Mitchell presented a draft JCOS letter on the CIP. Tim Felstead mentioned that the Planning Commission was meeting the following day and JCOS have had useful input to their letter before. Steve Behnke stated that the CIP process needs to fundamentally change for energy considerations to be fully factored into reviews. John Smith would like to have CBJ to provide a response to their letter. Ed King suggested incorporating Duff's CIP comments into Steve's memo.

Jim Rehfeldt suggested it would be useful if the CIP letter provided some specific energy saving projects based on existing buildings.

Jim Powell moved that the draft letter with some specific examples be sent to Engineering and the Public Works and Facilities Committee. Steve Behnke would be given permission as Chair of the Energy Subcommittee to provide input to the Planning Commission letter.

lura 2<sup>nd</sup>. Ed King made a friendly amendment for discussion purposes questioning if there is a need to send it for the CIP if it will also be incorporated in the Steve Behnke's memo discussed under Item A. Discussion followed. Ed King withdrew his amendment.

All were in favor of the motion.

### *D. Pat Keegan, Heat Pump expert - visiting town to speak with various groups. Will be at open meeting at JEDC Juneau Nov. 6th, 3-5pm. JCOS members are encouraged to attend.*

Duff brought a meeting with a national heat pump initiative expert to the attention of the Commission.

### *E. Letter to Assembly before their December retreat*

Duff Mitchell proposed to draft a letter to the Assembly for discussion at their retreat asking the Assembly to consider implementation of JRES to be a priority for 2019.

Jim Powell made a motion to support this. Ed King 2<sup>nd</sup>. All were in favor.

VI. INFORMATION ITEMS – these were not specifically discussed.

- A. Green Team - NA
- B. City Liaison Report
- C. Items up for Assembly Action
- D. Committee Reports
  - i. Solid Waste
  - ii. Energy
  - iii. Outreach/Accountability – see above
  - iv. Food security – livestock ordinance

VII. COMMISSIONER COMMENTS

Jim Powell wants to start looking at 2-3 indicators that could reflect sustainability in Juneau. He was working with Fairbanks on something similar.

VIII. ADJOURNMENT – 1:19 pm