

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, DECEMBER 11, 2018
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of November 13, 2018
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. PRESENTATION – TAXIWAY (TWY) A/E (Attachment #1). PDC Engineers will give an update on the TWY A rehabilitation and TWY E realignment design, project elements, proposed phasing plan and next steps. PDC Engineers and their subconsultants will be in town for TWY A/E design stakeholder meetings December 10-11, 2018.
- VII. UNFINISHED BUSINESS
 - A. **Aircraft Rescue and Fire Fighting (ARFF) Foam Discussion/Update.** As requested at the November 13, 2018 meeting Capital City Fire and Rescue Asst. Chief Ed Quinto will be available to answer questions on the foam used on the Airport.
 - B. **Airport Tenant Design Review Policy** (Attachment #2). At the November 13, 2018, Airport Board meeting, staff presented a draft policy for the design review process. The policy would be used to collaborate with tenants who are building facilities in the vicinity of the terminal building; which considers compatible uses, building form, pedestrian access and aesthetics. The draft design review was forwarded to the Operations Committee to ‘fine-tune’ before bringing back to the full Airport Board to adopt as policy.

At the November 26, 2018 Airport Operations Committee meeting, staff brought a draft policy of the design to work on a final policy. A few minor wording changes were made, however nothing substantive. The Operations Committee approved the amended policy, attached, and has forwarded to the Airport Board for final consideration.

Board Motion: *‘Approve the attached Airport Tenant Design Review Policy.’*
- VIII. NEW BUSINESS
 - A. **Airport Manager’s Report:**
 - 1. AKOSH Inspection. November 15-16, 2018, the Airport had another surprise follow-up inspection by Alaska Occupational Safety & Health. During the debrief, the inspector found no egregious violations, but want to ensure that proper training had been documented for employees that work in confined spaces and a noise

assessment is conducted; as well as signs posted for noise and permits for the compactors. The Airport has not received a report from the June AKOSH inspection yet, but this is anticipated before the end of December. The Airport appreciates the time and attention and cooperation given by airfield and terminal employees during the inspection.

2. Annual Christmas Lights Flights Fund Raiser. The 28th Annual Christmas Lights Flights fund raiser is scheduled for Friday December 21, 2018, from 4:30 p.m. – 7:30 p.m. This is on a first-come basis and check-in is in the north end of the Airport terminal. This is sponsored by Coastal Helicopters, Petro Marine, Lions Club and Safeway, and all proceeds benefit the Children's Tumor Foundation & Lions Sight Projects. This event is weather permitting.

3. Airport Engineer Report (Attachment #3)

4. Airport Architect Report (Attachment #4)

IX. CORRESPONDENCE:

X. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:** The Operations Committee met on November 26, 2018. Action item from that meeting is discussed in VII. B, above.

XI. ASSEMBLY LIAISON

XII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIII. BOARD MEMBER COMMENTS

XIV. ANNOUNCEMENTS

XV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., January 8, 2019, Alaska Room

XVI. EXECUTIVE SESSION: Airport Manager Mid-year Evaluation - *The Airport Board moves to go into executive session to discuss a subject that may tend to prejudice the reputation and character of the Airport Manager, provided the Airport Manager may request a public discussion.*

XVII. ADJOURN