

AIRPORT BOARD  
AGENDA  
6:00 P.M., TUESDAY, APRIL 10, 2018  
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of March 13, 2018
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. PRESENTATION: AIRFIELD UPDATE. Scott Rinkenberger, Airport Superintendent, will provide an update on the airfield and winter operations.
- VII. UNFINISHED BUSINESS
  - A. **Airport Sustainability Master Plan.** The final draft of the Airport Sustainability Master Plan is out for review and public comment through close of business on May 18, 2018. Written comments will need to be received no later than close of business on May 18, 2018. Written comments may be submitted to:

Mail:  
Airport Manager's Office  
1873 Shell Simmons Dr., Suite 200  
Juneau, AK 99801

**Or**

Email:  
[jnu.airport@jnuairport.com](mailto:jnu.airport@jnuairport.com)

Direct link: [https://cdn.juneau.org/wp-content/uploads/gravity\\_forms/22-7ff2ee940870648f1475ee0f927da631/2018/03/JNU-SMP\\_20180327\\_Final-Review-2.pdf?TB\\_iframe=true](https://cdn.juneau.org/wp-content/uploads/gravity_forms/22-7ff2ee940870648f1475ee0f927da631/2018/03/JNU-SMP_20180327_Final-Review-2.pdf?TB_iframe=true)

Airport website, home page, link at bottom: <http://www.juneau.org/airport/>

B. **Front Curb Enforcement.** At the August 8, 2017, Airport Board meeting, staff briefed the Board on the issues along the front curb of the terminal. The Airport has experienced an increase in the number of vehicles parking at the front curb, and enforcement has led to increased complaints. This matter was referred to the Operations Committee. The Operations Committee met on September 29, 2017, and came up with a list of ideas for consideration including raising the violation for parking on the front curb to \$100 per violation.

At the October 10, 2017, Airport Board meeting, the Board approved “*the increase to the front curb parking violation at the Airport terminal to \$100 per violation and begin the public process to adopt this change in code.*”

The Airport worked with Law Department and drafted an amendment to increase this fine as related to the front curb of the Airport terminal. It was then set for introduction (consent agenda) at the January 8, 2018, regular Assembly meeting. At the meeting, the Ordinance was pulled from the consent agenda with a request that this be discussed at the joint Assembly Committee of the Whole (COW) – Airport Board meeting on March 7, 2018. While this matter was discussed at the COW meeting, the Assembly expressed concern over the steep increase. The Ordinance was set for Public Hearing at the April 2, 2018, Assembly meeting, where it was again pulled for further discussion and sent back to the Airport Board for reconsideration.

Based on the Assembly action, staff believes there are two options: 1) send back to Operations Committee for further discussions; 2) decrease the fine to a more acceptable amount and forward the amended fine amount back to the Assembly. Amending the fine to \$50 (currently at \$25), may be a good starting point to see if front curb behavior is modified, and balance with the Assembly concerns. If the Airport continues to see problems, it may be necessary for the Operations Committee to revisit the matter. Regardless, all options should include continued public education.

**Board Motion:** “*Amend and approve the increase to the front curb parking violation at the Airport terminal to \$50 per violation and forward to the Assembly for code change adoption.*”

## VIII. NEW BUSINESS

**A. Emergency Vehicle Access Road (EVAR/aka Airport Dike Trail) Issues.** The Airport has a few concerns about the current conditions, use and signage of the EVAR/ ‘Airport Dike Trail’. The ropes and wood bollards at the start of the EVAR are in disrepair, current signage requires updates, while additional signage is needed along the EVAR to remind users of Airport/emergency equipment and gates at the passenger bridge that could close the area in an emergency. There has also been a lot of unauthorized use of the parking area late at night. Scott Rinkenberger, Airport Superintendent, will provide an update and presentation at the meeting.

### **B. Airport Manager’s Report:**

1. Lamar Riddle Retirement. W. Lamar Riddle (‘Lumpy’) will be retiring after 28+ years of airfield service at the Juneau International Airport. He will be greatly missed for his ‘corporate’ airport knowledge, his talent as an equipment operator and as a supervisor and mentor. We wish him the best in his retirement.
2. Tailwind JNU, LLC. Tailwind JNU began the new airport terminal food/beverage concessionaire operations on April 1, 2018. The liquor license will follow at a later

date. We appreciate former concessionaire, JDA, and their willingness to make the transition a smooth one.

3. City and Borough of Juneau (CBJ) and Marine Engineers Beneficial Association (MEBA) Union Agreement. As mentioned at the December 12, 2017, MEBA requested an economic reopener for negotiations. A tentative agreement (TA) was reached in March with the negotiation team. The Resolution was passed by the Assembly on April 2, 2018, which ratified the TA economic terms. The agreement includes the economic modification of a two percent (2%) increase to the pay schedule starting in fiscal year 2019, and would apply those same terms to non-represented employees of the CBJ. The estimated budget impacts to the Airport are \$39,200 for FY19 and \$40,400 for FY20.

4. Snow Removal Equipment Building (SREB) Ribbon Cutting. The Airport will hold a Ribbon Cutting for the SREB on Thursday, April 19, at 4:00 p.m. This will be open to the public. Public access will be via contact with the Airport Manager's Office (789-7821) and will need to be made by 4:30 p.m. on Wednesday, April 18, so that adequate escorts are available. It has been a long road to get this facility started and appreciate the public, Board, Assembly and State support to make this happen.

5. Airport Engineer Report (Attachment #1)

6. Airport Architect Report (Attachment #2)

IX. CORRESPONDENCE:

X. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

XI. ASSEMBLY LIAISON

XII. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XIII. BOARD MEMBER COMMENTS

XIV. ANNOUNCEMENTS

XV. TIME AND PLACE OF NEXT MEETING:

A. Assembly Finance Committee re: Airport Budget, 5:30 p.m., April 11, 2018,  
Assembly Chambers

B. Airport Board, 6:00 p.m., May 8, 2018, Alaska Room

XVI. EXECUTIVE SESSION

XVII. ADJOURN