

**Passenger Fee Proceeds Committee  
MINUTES  
May 22, 2003 ~ 9:00 AM  
Assembly Chambers**

**I. ATTENDANCE**

Rod Swope, City Manager; Marti Marshall; Harley Clough; Don Habeger; Budd Simpson;  
Robert Spitzfaden

Absent: Marti Marshall

Staff: Donna Pierce, Deputy City Manager

**II. MEETING OVERVIEW**

**A. City Manager Introduction**

The meeting was called to order at 9:00 AM and Rod Swope apologized to the members of the committee on behalf of the CBJ for the lack of meetings and opportunities to construct the Passenger Fee List as normally occurred in previous years. Mr. Swope explained to them that he had recently been selected as City Manager, and with the change of administration some items and procedures had been foregone. This would not be the case next year if they decided to go forward with this Committee.

**B. Discussion of the Passenger Fee Proceeds List – Itemized List**

The following is a list of the proposed projects and the summarized commentary from the Committee members:

**Operations**

**General Support - \$942,000**

There was overall support by the committee. The suggestion was made that perhaps the formula needed to be revisited and possibly adjusted. There was later discussion in the meeting revolving around the justification for an increase to General Support given the nature of some of the requests for funding.

**Shoreside Power - \$300,000**

The Committee was split on this item. There is no documentation to support giving this amount of money every year and the Committee would like to see documentation on costs and savings related to the shoreside power.

**LEPC - \$10,000**

This was supported by the Committee. The upcoming RFP for cruise ship response effort planning was briefly discussed.

Tourism Impact Management - \$68,000; Tourism Public Information - \$5,000

Both of these items were not supported and it was the opinion of the Committee that these belonged under the General Support category.

Tourism Plan Implementation - \$25,000

The Committee was not in support of this item.

Best Management Practices Support - \$9,000

The Committee was willing to support this and review the effectiveness and whether or not the expenditure was justified next year.

Park Ranger - \$25,000

The Committee supported this, however, has requested that a report on the details and effectiveness of this program at the end of the year, and review whether it may more appropriately belong under general support.

Events Planner - \$20,000

The Committee did not support this item. The consensus of the group was that this expenditure should belong under general support.

Crossing Guards- \$83,000

Although this project received overall support from the Committee, there were questions about the dollar amount. The City Manager explained that we have had difficulties in the past filling this at the lower salary ranges and have had to offer more in order to attract better candidates. This amount would also fund more positions than last year.

Downtown Foot/Bike Patrol - \$14,000

Although law enforcement is a supported function, this particular function was not seen by the Committee as being an appropriate expenditure according to the ordinance and would more appropriately be situated under general support.

Downtown Restroom Maintenance - \$33,000

This was supported by the Committee.

City Museum - \$62,000

The Committee was not supportive of this funding coming out of Passenger Fee Proceeds and felt that it did not fit under the ordinance.

Transit Bus Service - \$205,000

The Committee was not supportive of this funding coming out of Passenger Fee Proceeds and felt that it did not fit under the ordinance.

JCVB - \$97,000

The Committee was not supportive of this funding coming out of Passenger Fee Proceeds and felt that it did not fit under the ordinance.

## **Capital Projects**

### Waterfront Land Acquisition - \$300,000

The Committee was mixed in their support of this project.

### Auke Bay Commercial Loading Facility -\$0

The Committee was extremely supportive of providing additional funding for this project and felt very strongly that they would have recommended this as a top priority in formulating their list.

### Refinish Downtown Streetlights - \$50,000

The Committee felt that this may fit more under the general support, but did not object to the project.

### Marine Park/Front Street Restrooms -\$0

The Committee was supportive of putting \$100,000 back into this project.

### Gunakadeet (Pocket Park) Restrooms -\$250,000

The Committee supported this project.

### Alternative Heliports/Quiet Technology and Noise Abatement - \$635,000

The Committee supported this project.

### Waterfront Planning - \$25,000

The Committee supported this project.

### Wayfinding Plan - \$18,000

The Committee supported this project.

### ADA Passenger Boarding System - \$100,000

The Committee supported this with the exception of one member who felt it was not an appropriate expenditure under the ordinance.

### JDTP Incinerator Heat Exchanger Replacement - \$195,000

The Committee supported this project.

### Safety Video - \$15,000

The Committee did not support this item and felt that it was not applicable to the ordinance and that there isn't enough information about how it would be presented. Industry is not supportive of this project at this time.

### Last Chance Basin Well Improvements - \$0

The Committee was very supportive of this project and encouraged funding to be restored if possible.

## **III. Wrap Up**

Rod Swope polled the Committee on their opinions about changing the ordinance and disestablishing the Committee for next year. After discussion the Committee felt they would like to go one more year and reevaluate their effectiveness at that time.

#### **IV. Adjournment**