

Message

From: Andrew Green [andrewg@claalaska.com]
Sent: 5/4/2006 4:49:16 PM
To: Lou McCall [lou_mccall@ci.juneau.ak.us]; Dwight Tajon [dwright_tajon@ci.juneau.ak.us]; John Stone [john_stone@ci.juneau.ak.us]; ryanh@claalaska.com
Subject: FW: medical transfers
Attachments: Procedure for cruise ship transfers 06.doc; MICP-EMT roster 05-06.xls

FYI EMT roster for security purposes. You will probably need a list in case you go to marsec 2
Ryan - please include in AJ dock authorized visitors list
Thanks
Drew

"Eric Mohrmann"
<Eric_Mohrmann@ci.juneau.ak.us>
RES
05/04/2006 03:05 PM
To
<kday@princesstours.com>, <juneau@claalaska.com>
cc
Subject
RE: medical transfers

Hello Kirby and Andrew,

attached is the 2006 transfer procedure (very minor changes) and a list of our EMS personnel.

Thanks,

Eric Mohrmann

-----Original Message-----

From: kday@princesstours.com [mailto:kday@princesstours.com]
Sent: Tuesday, May 02, 2006 1:35 PM
To: Eric Mohrmann
Subject: Fw: medical transfers

Eric -- any closer to finalizing this? Also, was wondering about an EMT list?
Thx, Kirby

----- Forwarded by Kirby Day/RES/Princess Tours on 05/02/2006 01:34 PM -----

Kirby
Day/RES/Princess
Tours
To
Reservations eric_mohrmann@ci.juneau.ak.us
cc
04/28/2006 06:08

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Subject AM

medical transfers

Hello Eric --are you going to send out the 2006 procedures to us via email?
I think all you were going to do was change the date and make a couple minor changes?
Thx, Kirby

(See attached file: Procedure for cruise ship transfers 06.doc)(See attached file: MICP-EMT roster 05-06.xls)

Procedure for Cruise Ship Patient Transfers in Juneau, Alaska 2006

The following protocols have been developed to expedite medical patient transfers from cruise ships in the port of Juneau to Bartlett Regional Hospital, while still maintaining an acceptable level of readiness for the emergency medical needs of other residents and visitors. The City and Borough of Juneau has only two staffed advanced life support (ALS) ambulances, which provide both emergency response and patient transport service. In order to minimize their out-of-service time and maximize their availability to respond to emergencies, we request that you adhere to the following:

- 1) The ship's medical staff will contact the emergency department staff at **(907) 796-8427** with a report on patient(s) that they plan to send to Bartlett Regional Hospital (BRH). Direct communication between ship's physician and BRH Emergency Department physician best serves the patient's needs and will avoid any miscommunication. Although advance notice is appreciated, physician to physician contact is required when docked in Juneau immediately prior to patient transfer in order to relay any changes in patient condition or ship docking location, and to ensure minimum out-of-service time for ALS units. As with all transports, the receiving doctor determines the method of transport. If an ambulance is required, it will be dispatched only after communication with the ship's physician while docked in Juneau. Please do not request an ambulance until you are docked or anchored and ready to lighter the patient. If possible, the ship will fax copies of pertinent medical information to BRH at **(907) 796-8444**, and will provide a comprehensive referral letter which will be given to the ambulance personnel.
- 2) After receiving the patient report, the location of the ship and confirmation of the location of patient transfer if an ambulance is required, the emergency department personnel will then call the ambulance dispatcher, provide the above information and request an ambulance.
- 3) Transfer of stable, non-monitored, ambulatory or wheelchair patients will occur on the ship in the area at the top of the gangway. The transfer may also occur in a room immediately adjacent to the top of the gangway in order to provide privacy for the patient. Situations which would call for a transfer in the ship's medical center would include extremely unstable patients for whom emergency advanced life support personnel are necessary. It is our expectation that such events will be a very rare occurrence.
- 4) Ships will provide an English-speaking officer to meet all ambulance personnel, accompany them to the medical center, if necessary and assist them with the patient transfer. Sufficient ship's personnel will also be provided to assist the ambulance personnel with moving the patient within the ship and down the gangway

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- 5) For patient transfers from ships at anchor, the ship will specify the particular float that the ambulance should respond to. Ambulance personnel will be met at the designated float at the designated time by the ship's lighter. Again, an English-speaking ship's officer and sufficient ship's personnel to assist with moving the patient will be provided.
- 6) **Should there be a sudden illness or accident on or adjacent to your ship that requires an emergency medical response, please call 911 immediately.** Please be aware that should an immediately life threatening emergency occur, we may have to delay your transport call if your patient is stable. Capital City Fire / Rescue will strive to minimize the number of such instances.
- 7) Any problems or concerns regarding the ambulance service should be directed to the Fire Chief at (907) 586-0261

Thank you for your continued cooperation.

Sincerely,

Robert Haight, M.D.
Medical Director

Eric Mohrmann
Fire Chief

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Print date: [DATE \@ "MM/dd/yy"]