



A.J. JUNEAU DOCK, LLC.

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MEMORANDUM

TO: CBJ City Manager
City and Borough of Juneau Assembly

FROM: AJ Dock Operating Committee

SUBJECT: FY16 Marine Passenger Fee Proceeds Project List

DATE: 12/22/2014

The AJ dock has operated in the port of Juneau since 2004 and has accumulated projects that qualify for appropriations from Marine Passenger Fee proceeds collected from passengers/vessels using the port facility. Below are background information and a brief summary of these projects that benefit the passengers and vessels at this facility.

BACKGROUND

In 2014 the AJ dock received: **304,462** “revenue” passengers. CBJ has collected both Marine Passenger (MPF) and Port Development Fees (PDF) from vessels calling this facility. Since the dock has been constructed the AJ dock in the port of Juneau has received **2,944,603** cruise ship “revenue” passengers.

The CBJ has collected the following from AJ Dock cruise ship passengers:

Marine Passenger Fee (MPF) in 2014: \$1,522,310

Port Development Fee (PDF) in 2014: \$913,386

Total since 2004 **PDF: \$7,591,631.20**

Total since 2004 **MPF: \$14,723,015**

Total of all local head tax revenue to CBJ from AJD to date: **\$22,314,646.20***

**note this does not include \$5 per passenger State Excise Tax revenues to CBJ*

The AJ dock is requesting substantial use of the Marine Passenger Fee proceeds collected from passengers using the AJ dock facility. Following is a list of capital improvement and maintenance/security projects that qualify for funding from the MPF in keeping with the state and federal legal requirements that encumber the use these funds. The projects have been summarized below.

The total request amount is: **\$1,947,000**

Thank you for consideration of this annual request,

AJ Juneau Dock LLC

PROJECT REQUESTS

Restroom Cleaning and Landscaping Enhancement/Maintenance

In keeping with city requests at similar facilities the AJ dock requests assistance the cleaning costs of the AJ dock restrooms which are open for public and maintenance.

\$26,000

Juneau Port Security and Short-Range Response Boat Operations

The Department of Homeland Security Port Security Grant Program awarded the AJ dock with a port security and short range response boat that conducts port security patrols, at-sea deliveries to cruise ships in port (many items cannot go over CBJ's docks for security reasons), is designed to accommodate medi-vacs, spill response, salvage response, on-scene coordinator/command and CBP/law enforcement boarding when ships are at anchor or at sea. This request is solely to cover the manning, maintenance and operational expenses related to this vessel.

\$19,600

AJ Security and Safety Training, Equipment, Supplies and Exercises

This request will fund annual security cost requirements and enhancements to achieve compliance with the US Coast Guard required/approved facility security plan as well as facility safety, spill response, incident management, drills and exercises.

\$93,800

AJ Shuttle Covered Area

This project is similar to and will complement the CBJ covered area project completed in 2014 at the Columbia Lot. This covered area would be located at the AJ dock side of the AJ Shuttle mass transit route. The purpose is to provide a covered area for cruise ship passengers waiting to board the shuttle or returning from downtown. The cost includes construction, the steel structure, safety glass panels, curb and gutter modification for improved bus loading and ADA access, lighting, security gate enhancement, shuttle/info booth, engineer/architect fees.

\$805,000

Dock Barge Maintenance

This project funds the completion of AJ dock floating barge maintenance for one of two barges at the facility. Both barges are scheduled for dry dock maintenance in 2015/16. This project encompasses: standard under-hull work, zinc replacements, blasting and painting, towing, remove/replace piling collars, disconnecting/connecting electrical and plumbing and installation of temporary navigational beacons (required by US Coast Guard).

\$300,000

AJ Terminal Project

Since the AJ Dock was originally constructed a footprint and plan for a future Terminal building has been in place. This request is to begin the architectural and engineering work required for this multi-year project. Early cost projections are estimated at \$350/square foot. This structure would be a pass-through for passengers and crew in a

secure facility where security screening and information is provided out of the weather. Access to shuttles would be directly outside the building. Tours would assemble indoors and directly access the covered tour staging area from the terminal. Initial architectural review suggests that 60% of the structure would be a direct benefit to passengers at the AJ facility thus qualifying for Marine Passenger Fee proceeds. This request would support 60% of the design, permitting and engineering required for the project.

\$300,000

AJ Dock Inner Float Construction

This project is phase one of a two phase float project on the inside of the AJ dock. The float would provide ADA ramp access for ship tenders, tour boats, service vessels, tug boats and other vessels that need access to the cruise ship facility for port, security and tour services. The cost estimate includes: construction costs, design costs, permitting costs, bid support, construction administration (engineering) and inspection costs.

\$402,600