

Presented by: The Manager  
Introduced: 01/03/2000  
Drafted by: J.R. Corso

## ORDINANCE OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 2000-01am

### **An Ordinance Amending the Revenue and Taxation Code to Impose a Marine Passenger Fee and to Provide for the Administration and Collection Thereof.**

WHEREAS, The voters at the general election of October 5, 1999 adopted an initiative establishing a ship passenger fee, and

WHEREAS, It is necessary to codify and number the provisions of the initiative, and

WHEREAS, Section 7 of such initiative requires adoption by the Assembly of enabling legislation for the administration and collection of the passenger fee;

NOW, THEREFORE, BE IT ENACTED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Classification.** This ordinance is of a general and permanent nature and shall become a part of the City and Borough code.

**Section 2. Amendment of Table of Contents.** The Table of Contents of Title 69, the Revenue and Taxation Code, is amended to read:

#### Title 69

#### REVENUE AND TAXATION

Chapters:

69.05	Uniform Sales Tax
69.07	Hotel-Motel Room Tax
69.08	Excise Tax on Tobacco Products
69.10	Real and Personal Property Tax
69.20	Passenger Fee

**Section 3. New Chapter.** There is adopted CBJ 69.20, to read:

Chapter 69.20

**MARINE PASSENGER FEE**

Sections:

69.20.005	Purpose and intent.
69.20.010	Definitions.
69.20.020	Imposition of fee.
69.20.030	Calculation of fee.
69.20.040	Payment of fees.
69.20.050	Exemptions.
69.20.060	Procedures and forms.
69.20.070	Penalties and interest for delinquency.
69.20.080	Fee liability period – Record-keeping.
69.20.090	Delinquency.
69.20.100	Protest of fees.
69.20.110	Criminal liability – Use of port.
69.20.120	Use of proceeds.

69.20.005 **PURPOSE AND INTENT.** It is the purpose of the fee imposed under this chapter to address the costs to the City and Borough for services and infrastructure usage by cruise ship passengers visiting Juneau, including emergency services, transportation impacts and recreation infrastructure use, and to mitigate impacts of increased utilization of City and Borough services by cruise ship passengers.

69.20.010 **DEFINITIONS.** The following definitions shall apply for purposes of this chapter:

“Agent” or “authorized agent” means the master or person in charge of the ship or any other person authorized by the owner or operator of the ship to act on behalf of the owner or operator with respect to the ship.

“Crewmember” means a person providing services on a ship as a full-time employee of the owner or operator of the ship.

“Entry into any port” means anchoring or mooring and allowing passengers to disembark.

“Marine passenger” or “passenger” means any person who has paid any amount for a ticket contract entitling that person to transportation aboard the ship. The term does not include the owner’s or operator’s employees or their immediate family members sharing their quarters; the owner’s or operator’s contractors or subcontractors; or musicians, artists, guest speakers, art auctioneers, interpreters, rangers, or similar persons traveling without charge but providing passenger services for the owner or operator.

“Marine passenger ship” or “ship” means a vessel carrying passengers for compensation.

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“Visit” means an entry into any port of the City and Borough more than 24 hours before or after another entry by the same ship, excluding visits for emergency purposes.

“Passenger manifest” means a document stating the total number of passengers aboard the ship at the time it enters the boundaries of the City and Borough. The owner or agent shall in the course of any audit by the City and Borough provide upon demand and reasonable notice by the auditor manifests listing the names of all passengers aboard the ship during the entries into port for the period covered by the audit. The passenger manifest shall be signed, produced, delivered, or electronically transmitted by an authorized agent of the owner or operator of the ship in accordance with regulations adopted by the Manager. If any irregularity of omission or commission occurs in any way in respect to any manifest or bill of lading data, the owner or operator of the ship, or any party responsible for such irregularity, shall be liable for any fine or penalty prescribed by law with respect to such irregularity. The City Attorney may take appropriate action against any of the parties.

“Person” means any individual, partnership, firm, association, joint stock company, corporation or combination of individuals of whatever form or character.

69.20.020 IMPOSITION OF FEE. A fee of \$5.00 per passenger per visit shall be assessed for every marine passenger ship not otherwise exempted.

69.20.030 CALCULATION OF FEE. (a) The passenger fee for each ship shall be calculated based on the passenger manifest for the ship upon entry into any port within the City and Borough of Juneau.

(b) Upon entry into any port within the City and Borough of Juneau, the owner or authorized agent from each ship shall present the City and Borough Port Director with a passenger manifest. To the extent possible, the contents of the passenger manifest shall be held in confidence to protect the privacy interests of the individual passengers.

(c) The calculation of the passenger fee shall not include any passenger who embarks or disembarks the ship in the City and Borough within 24 hours of renting a room for which the passenger has paid a room rental tax pursuant to CBJ 69.07.

69.20.040 PAYMENT OF FEES. The passenger fees shall be paid by the owner or agent of the ship to the City and Borough of Juneau within 60 days from entry of the ship into any port within the City and Borough of Juneau.

69.20.050 EXEMPTIONS. (a) The fee shall not apply to:

- (1) Ships having accommodations for 40 or fewer passengers,
- (2) Ships without berths or overnight accommodations for passengers, or
- (3) Noncommercial ships, ships operated by non-profit entities as determined by the United States Internal Revenue Service or ships operated by the state, the United States of America, or a foreign government.

(b) The burden of proving an exemption shall be on the person claiming the exemption. Persons claiming an exemption may be required to obtain an exemption certificate.

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Certificates issued under this chapter shall be numbered and shall expire as determined by the Manager or the Manager's designee.

69.20.060 PROCEDURES AND FORMS. (a) The Manager may by regulation adopted pursuant to CBJ 01.60 adopt and amend procedures for the administration of this chapter.

(b) The Manager or the Manager's designee shall take all steps necessary and appropriate to administer this chapter which includes the authority to compromise and abate penalties and interest, and to negotiate and enter into payment plans for delinquent fees, penalties and interest.

(c) Information to be Confidential. Except as otherwise provided herein, all passenger manifests obtained in the course of an audit by the City and Borough under this chapter, and all information deducible from such manifests shall be kept confidential and shall not be subject to public inspection. Except upon court order, such manifests and information shall be made available only to employees of the City and Borough whose job responsibilities are directly related to such manifests and information; to the person supplying such documents and information; and to persons authorized in writing by the person supplying such documents and information. The following information shall be made available to the public: the names of ships subject to the fee, whether or not the owner is current in payment of fees, the total fees due, and the names of ships which have been issued an exemption certificate. The Manager or the Manager's designee may, from time to time, publish the names of ships and owners delinquent in payment of fees and the amount thereof; provided that the names of owner or agents who have signed a confession of judgment for the delinquent fees, penalties, and interest, and a stipulation to postpone execution on the judgment, and who are current in their fee payments under such stipulation as of the date on which the names are submitted to the publisher, will not be published. Information may also be made available to the public in the form of statistical reports if the identity of a particular passenger is not revealed by the reports.

(d) To the extent required by law, the Manager may permit the proper officer of the United States, of a state, or other municipality to inspect manifests filed under this title, or may furnish to the officer a copy of the manifest, if the other jurisdiction grants substantially similar privileges to the City and Borough of Juneau, and if the City and Borough of Juneau determines that other jurisdiction provides adequate safeguards for the confidentiality of the manifests, and that the manifests will be used for government revenue purposes only.

(e) The Manager may use and release information from a manifest as reasonably necessary to respond to an emergency involving the ship which provided the manifest.

69.20.070 PENALTIES AND INTEREST FOR DELINQUENCY. The fees charged under this chapter must be paid to the City and Borough within 60 days of the port visit for which the fee is owed. Interest at a rate of 10.5 percent per year on the delinquent fee from the date of delinquency until paid shall accrue and be collected in the same manner the delinquent fee is collected.

69.20.080 FEE LIABILITY PERIOD – RECORD-KEEPING. (a) A ship's liability for fees under this chapter may be determined and imposed for a period of 3 years after the visit for which the fees are owed. No civil action for the collection of such fees may be

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commenced after the expiration of the 3-year period except an action for the fee, penalties and interest due for those visits that are the subject of a written demand or billing pursuant to CBJ 69.20.090 within the 3-year period, unless the owner waives the protection of this section.

(b) In order to facilitate the administration and enforcement of the provisions of this chapter, each owner or agent of a ship subject to payment of a fee under this chapter shall maintain and keep for a period of 3 years after the date of filing all of the period passenger manifests, forms and supporting records and other records prescribed by the Manager by regulation. Upon the request of the Manager, the owner or agent of a marine passenger ship shall make available for examination in the City and Borough the books, records and other documents of the ship unless the Manager or the Manager's designee authorizes the examination to be conducted at a different location

69.20.090 DELINQUENCY. (a) Whenever the Manager reasonably believes a manifest contains inaccurate information or whenever any ship has become delinquent in the submission of manifests or the payment of fees, the Manager shall mail to the owner or agent's last known address a written demand by certified mail, return receipt requested for submission of the corrected or required manifest fee payment within 10 days. In the event of noncompliance with such demand the Manager may make a passenger fee billing against the delinquent ship, the billing to be based on an estimate of the passenger count during the filing period in question. A copy of the billing shall be sent to the owner or agent at the owner or agent's last known address by certified mail, return receipt requested. The owner or agent shall have a right to a hearing before the Manager at which time the owner or agent shall make available for examination the books, papers, records and other documents pertaining to the passenger count for the period involved in the billing. The owner or agent may exercise the right to a hearing by delivering to the Manager within 15 days of date the notice was mailed a written request for a hearing. The Manager shall establish a date and time for a hearing to be held within 10 days of receipt of the request unless a later time is mutually agreeable. The hearing officer conducting the hearing may issue an amended billing. The amended billing, or the original billing if no amendment is made within 5 days of the hearing, shall be the final billing for the purpose of determining liability to the City and Borough. If no timely request for a hearing is made, the original billing shall be the final billing 30 days after the mailing of the notice of the original billing unless the owner or agent has submitted an accurate return within the 30 days.

(b) The City and Borough may file a civil action for collection of any fees, penalty or interest due before or after making a demand or billing under subsection (a) of this section.

(c) Whenever any owner or agent fails to submit the required manifest or pay the fees after notice given as provided in subsection (a) of this section, the Manager may require such owner or agent pay fees upon entry into the port rather than within 60 days thereof.

69.20.100 PROTEST OF FEES. An owner or agent who protests the payment of the fees charged under this chapter shall pay the fees and shall within the time set for payment of the fees provide the Manager with a written statement of protest specifying the amount of fees paid and the basis for the protest. The Manager's decision shall be final and any appeal thereof shall be to superior court.

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69.20.110 CRIMINAL LIABILITY – USE OF PORT. (a) Any person violating any of the provisions of this chapter or failing or refusing to comply with a lawful request or demand of the Manager authorized or made under this chapter is guilty of a Class A misdemeanor.

(b) No ship delinquent in the payment of passenger fees, nor any lightering craft carrying passengers to or from such ship shall be allowed to moor at any port facility owned by the City and Borough.

69.20.120 USE OF PROCEEDS. (a) Purposes. The fees collected under this chapter shall be placed in the Marine Passenger Fund. The proceeds of the Fund shall be appropriated to address the impacts caused by the marine passenger ship industry including:

(1) Design, construction, operation, or maintenance of capital improvements to relieve impacts of marine passenger ships and marine passengers;

(2) Operating funds for personnel, training, commodities, rentals, services and equipment for services provided, made available to, or required as a result of marine passenger ships and marine passengers;

(3) Projects and programs that promote safety, environmental improvements, or enforcement of laws caused or required by marine passenger ships and marine passengers;

(4) Acquisition of land required to execute the activities listed in this section;

(5) Beautification and enhancement of the above facilities;

(6) Surveys, analyses, polls, plans, monitoring, and similar efforts to measure, describe, or predict, or manage the impacts of marine passenger ships and marine passengers, for items listed in subsections (1) - (5) of this section.

(b) Procedures.

(1) Preparation of List. The Manager shall annually no later than October 31, prepare a draft list of projects and programs proposed for funding in the City and Borough budget for the following year by revenues from the passenger fee.

(2) Passenger Fee Proceeds Committee. The draft list shall be submitted to an ad hoc committee of 5 persons appointed by the Assembly and including 1 person representing and nominated by that portion of the marine passenger ship industry affected by the fees imposed by this chapter, 2 representing the general public and 2 from and nominated by the Docks and Harbors Board. The committee shall review the list and comment thereon to the Manager no later than December 31.

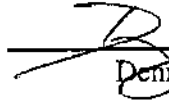
(3) The Manager shall forward the list, the committee comments, and the Manager's final recommendations to the Assembly for consideration during its deliberations on the annual City and Borough budget.

(4) Funds shall be transferred or expended from the Marine Passenger Fund only to the extent authorized by the Assembly by ordinance.

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**Section 4. Effective Date.** This ordinance shall be effective 30 days after its adoption, except for 69.20.030(c), which shall be effective on November 1, 2000.

Adopted this 24<sup>th</sup> day of January, 2000.

  
\_\_\_\_\_  
Dennis Egan, Mayor

Attest:

  
\_\_\_\_\_  
Laurie Logsdon, Acting Clerk

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**From May 10, 2000 Assembly Finance Committee meeting. This is only the portion dealing with the marine passenger fee allocation.**

Mr. Perkins: Mr. Garrett is passing out "passenger fee receipts plan".

Mr. Garrett: Just passed out a spreadsheet that outlines a proposed formula for appropriating revenue from the passenger fee proceeds. Pointed out a couple of things. First thing to keep in mind about this is that in this initial year of collections a couple months is in FY00 and then will collect for 12 months in FY01 so the initial appropriation of funds will actually appropriate more money than would ordinarily be collected on an annualized basis. Initial idea came from Assemblymember Munoz to come up with a simpler, defensible way to apportion responsibility to the general fund budget. Initially considered the idea of hiring an accounting firm to go through the budget with a fine toothed comb and to tell us what different places in the budget we could charge off to the cruise industry. To a certain degree everyone was uncomfortable with that because we were uncertain about the cost, results, not certain we would get what we needed. In the background we had the City Attorney saying that he needed something that was defensible that we could use saying why it is we are spending the money in the way we are going to spend the money. In a search for a simpler solution this was tossed out, thought about, put together this formula, propose this evening to adopt this method of apportioning the revenues from the cruise passenger fund and direct the manager to include at least \$1,062,000 in the general fund budget for appropriation in this budget cycle.

Mr. Perkins: Thanked Mr. Garrett for the work he'd done and Ms. Munoz for the original thought. Although I voted to try to appropriate funds to look at all the nickels and dimes that are spent regarding this industry I can certainly live with this. Have Mr. Palmer and Mr. Corso had a chance to look at this? Doesn't want to get into the possible legal challenges at this point. Personally, I thinking that if this is challenged we worry about that when the court papers come in. I think this is something that has been thoughtfully put together and makes good logic and I would be willing to defend this.

Mr. Palmer: I have talked with Mr. Garrett and also Mr. John Hansen of the Cruiseship Association. Didn't talk specifically about the numbers but rather the concept and I got the impression he was generally favorable. Didn't object to it but didn't say "yeah" they were all for it. The feeling I got from the industry was they want some rationale that the money they contributed went to address the purposes as outlined in the ordinance which was to offset the impacts and do the other things the ordinance proposes. I think this does it just fine. I got the impression they would go along with it. I think what this does, what we tried to do initially was come up with some rationale to give you the tools to allocate how much of the money should go into the general fund and how much should go to other projects and programs outlined in the ordinance. The beauty of this is it gives you that and we don't have to argue over how much police officer time is spent with one group or the other. If we get a buy-off on this formula, I think we're (unintelligible).

Mr. Perkins: Is there any other discussion?

Mr. Powell: In lieu of any other methodology this is pretty simplistic and it seems to make sense. In fact, they're in port so many hours and have a certain impact on our town. I support the methodology. The numbers is what I would question now. Looking for narrative and support of the numbers.



**May 10, 2000 MPF allocation discussion, continued**

Mr. Perkins: This is just for FY01 and each year this will have to be looked at to see how much time, what happened the previous year, what was the analysis done to make sure we can justify and it may be more in '02. I think this is a good starting point, something that we can defend.

Mr. Garrett: I did not go through the cruise ship schedule in detail to determine the exact number of hours each ship was in town.

Ms. Pillifant: I support the methodology. Hours per day of persons in Juneau, especially on the cruise, I would just like the dialogue to include that the folks that come here are relying on the service we provide 24 hours per day. Whenever they show up, they are depending that the services will be there.

Mr. MacKinnon: I can't disagree with the numbers but they need some validation. I think the method is great. It is nice and simple. It's rare when government comes up with a simple solution to a complex problem.

Mr. Perkins: I think unless there's objection I would request that the Manager plug into this budget \$1,062,068 and we will validate the numbers and they may change. Unless there is objection to putting this into our '01 budget as presented we will do that. I expect that when we have further deliberations and industry wants to come and talk to us about it that they will certainly be at a future Finance Committee meeting or during the public hearing on the final budget.

There was no objection.

Proposed Passenger Fee Fund Appropriation Formula

Formula for determining GF support	Population	Hours per day in Juneau	Days per year in Juneau	Person Service hours	Proportionate Share of person service hours
Population of Juneau	30,852	24	365.0	270,263,520	94.12%
Population of transit cruise pax	632,500	9.5	1.0	6,008,750	2.09%
Population of embarking/disembarking cruise pax*	6,000	24	1.5	216,000	0.08%
Population of independent visitors*	110,000	24	3.8	10,032,000	3.49%
Population of conventioners*	4,500	24	5.7	615,600	0.21%
				287,135,870	

FY00 CBJ General Fund Budget	\$ 38,576,200
Transit Cruise Passengers Annualized Share, FY00	\$ 607,285
Pro-rated to 40% - (April-June 00)	\$ 322,908

FY01 CBJ General Fund Budget	\$ 35,321,800
Transit Cruise Passengers Annualized Share, FY01	\$ 739,162

Total Pax fee to collect, FY00	\$ 1,277,000
Total Pax fee to collect, FY01	\$ 3,192,500
Total available for approp.	\$ 4,469,500

Pax fee to appropriate this budget cycle	\$ 4,469,500
Support to General Fund, FY00 and FY01	\$ 1,062,068
Balance for projects this budget cycle	\$ 3,407,432

\* these individuals are subject to hotel taxes

## Marine Passenger Fee Allocation

The amount allocated to general government is based on a formula proposed by Assembly member Tom Garrett and approved by the AFC at the May 10, 2000 meeting.

The amount allocated is based on the number of hours cruise ship passengers spend in Juneau compared to the number of hours residents, independent visitors, conventioners, and embarking/disembarking passengers spend in Juneau on an annual basis. Independent visitors, conventioners and embarking/disembarking cruise passengers are excluded from the \$5 fee because they pay hotel taxes.

Specifically the original formula was calculated as follows:

The number of hours residents spend in Juneau annually =

The population X 24 hours X 365 days

The number of hours cruise passengers spend in Juneau annually =

The number of passengers X 9.5 hours X 1 (the numbers of days spent in Juneau per year)

The number of hours embarking/disembarking passengers spend in Juneau annually =

The number of embarking/disembarking passengers X 24 hours X 1.5 days

The number of hours independent visitors spend in Juneau annually =

The number of independent visitors X 24 hours X 3.8 days

The number of hours conventioners spend in Juneau annually =

The number of conventioners X 24 hours X 5.7 days

Each year the percentage is adjusted for changes in population and the number of visitors.

The percentage of time cruise passengers spend in Juneau is then applied against the general governmental expenditures (those functions funded through property and general sales tax).

Not all general governmental expenditures are used in the calculation but only those functions that are available for use by cruise ship passengers. These include but are not limited to: Emergency Medical Services, Libraries, Police, Parks and Recreation, Streets, Finance, Manager's Office. Support to the School District and Debt Service are not included in this calculation. Also excluded are any functions that are directly funded by the marine passenger fee, such as Tourism, Crossing Guards, Park Rangers, a portion of the City Museum and a portion of Capital Transit.

This support figure is calculated at the time of the preliminary budget and is not changed as increments are approved. The reason for this is because if the amount of support to general government were increased or decreased, less or more would be available to fund other projects that have been approved.

### HISTORIC AMOUNTS

FY01 \$977,400

FY02 761,300

FY03 872,800

The FY01 amount included support for services in FY00.

# Marine Passenger Fee

## Formula for Determining Support to General Governmental Operations

<b>FY04</b>	<u>Population</u>	<u>Hours</u> per day in <u>Juneau</u>	<u>Days per</u> year in <u>Juneau</u>	<u>Person</u> <u>Service hours</u>	<u>Proportionate</u> share of <u>Person Service</u> <u>hours</u>
Population of Juneau (1)	31,415	24.0	365.0	275,195,400	93.91%
Population of transit cruise pax (2)	771,674	9.5	1.0	7,330,903	2.50%
Population of embarking/dise mbarking cruise pax (3)	9,260	24.0	1.5	333,363	0.11%
Population of independent visitor (4)	104,000	24.0	3.8	9,484,800	3.24%
Population of conventioneers (5)	5,000	24.0	5.7	684,000	0.23%
				293,028,466	100.00%

(1) Per DECD, Juneau 2001 population was 30,903. Assume a 0.55% growth rate for each subsequent year. Based on population changes between 1992 and 2001, 0.55% is the average growth rate over that time period.

(2) Assumes 5% increase over FY03.

(3) Assume 1.2% of transit cruise pax embark/dise mbark in Juneau

(4) Per JCVB this number has remained fairly constant at this level.

(5) Waiting for updated information from JCVB - Jamie Letterman

# Marine Passenger Fee Revenue and Expenditure History/Projections

As of November 16, 2002  
 As of January 16, 2003 are no new appropriations from the MPF

	FY00	FY01	FY02	Projected FY03	Projected FY04	Projected FY05	Projected FY06	Projected FY07	Projected FY08
<b>Revenues</b>	\$ 1,017,650	3,366,280	3,393,475	3,674,635	3,858,370	4,051,290	4,253,855	4,466,550	4,689,880
<b>Expenditures</b>									
Steamship Wharf/Marine Park Bond Debt Service Obligation				385,000	385,000	385,000	385,000	240,000	
<b>Operations</b>									
General Support	977,400		761,300	872,800	937,200	1,030,500	1,111,500	1,196,900	1,295,700
Local Emergency Planning Committee	10,000		10,000	35,000	10,000	10,000	10,000	10,000	10,000
Shoreside Power			300,000	300,000					
Tourism Impact Management (includes Tourism Division)	129,400		137,700	198,300	205,200	212,400	219,800	227,500	235,500
Baker Study	100,000		100,000						
Tourism Long Range Plan	100,000		100,000						
Flightseeing Mediation	65,000								
Park Ranger	25,000		25,000	25,000	25,000	25,000	25,000	25,000	25,000
Crossing Guards	25,000		25,000	50,200	50,200	50,200	50,200	50,200	50,200
Downtown Restroom Maintenance			5,000	15,000	15,000	20,000	20,000	20,000	20,000
City Museum			80,000	80,000	80,000	80,000	80,000	80,000	80,000
Transit 1/2 hour bus service	60,000		165,000	205,000	205,000	210,000	215,000	220,000	225,000
JCVB	97,000		97,000	97,000					
EMS Capacity Increase (seasonal)				175,000	175,000	175,000	175,000	175,000	175,000
	<u>1,588,800</u>		<u>1,806,000</u>	<u>1,878,300</u>	<u>1,702,600</u>	<u>1,813,100</u>	<u>1,906,500</u>	<u>2,004,600</u>	<u>2,116,400</u>
<b>Capital Projects</b>									
Capital Transit Transportation Facility	150,000								
Marine Park Traffic Circle Design & Construction + Admiral Way Roundabout	787,150			95,000					
Open Spaces/Waterfront Land Acquisition	250,000		250,000	250,000	250,000	250,000	250,000	250,000	250,000
JCVB Visitor Center/ FY02=Construct JCVB Visitor Center	50,000		188,000						
Auke Bay Commercial Loading Facility & Statter Electrical Upgrade	100,000		451,500						
Gold Creek Entrance Enhancement	150,000								
Upgrade National Guard Dock	300,000								
Intermediate Vessel Float Electrical Upgrade	103,495								
Downtown Tourisms Transportation Impact Study	6,505								
North Douglas Launch Ramp/Access Improvements	220,000								
Trail Improvements	50,000								
Smith/Butts Parking Improvements	50,000								
Areawide Trail Maintenance	200,000		98,500						
Commercial Trails Planning	35,000		65,000						
Reconstruct Downtown Sidewalks/Stairways/Streets	12,850								
Refinish Downtown Street Lights	150,000		50,000						
Douglas Harbor Uplands & Moorage	350,000		350,000						
Statter Harbor Parking & Pedestrian	20,000		20,000						
Ferry Dock Wharf Widening/Office - Information Center	188,000		188,000						
Historic Signage	30,000		30,000						
Marine Park/Front Street Restrooms				150,000					
Steamship Wharf/Marine Park				375,000					
Steamship Wharf/Marine Park Contingency					140,000	350,000	350,000	350,000	
Marine Park Improvements					300,000	300,000	300,000	300,000	200,000
Heliport Plan & Flightseeing Noise Abatement & Implementation (infrastructure and quiet technology)									
Waterfront Planning					25,000				
Airport Security Screening Expansion									
BRH Heliport									
					125,000	125,000			
	<u>2,615,000</u>		<u>1,691,000</u>	<u>1,645,000</u>	<u>715,000</u>	<u>900,000</u>	<u>900,000</u>	<u>900,000</u>	<u>450,000</u>
	<u>4,203,800</u>		<u>3,497,000</u>	<u>3,523,300</u>	<u>2,802,600</u>	<u>3,098,100</u>	<u>3,191,500</u>	<u>3,144,600</u>	<u>2,566,400</u>
<b>Total Expenditures</b>									
<b>Revenues greater than (less than) expenditures</b>	\$ 1,017,650	(837,520)	(103,525)	151,335	1,055,770	963,190	1,062,355	1,321,950	2,123,480
<b>Available funds</b>		180,130	76,605	227,940	1,283,710	2,236,900	3,299,255	4,621,205	6,744,685

# Marine Passenger Fee Project Status Report

## As of January 31, 2003

	Original MPF Funding Amount	Total MPF	Other Funding Sources	Total Project Budget	Expenditures and Encumbrances to Date	Funds Not Yet Expended or Encumbered
<b>Capital Projects</b>						
<b><u>Capital Transit Transportation Facility</u></b>						
<i>Project Description:</i>						
The driveway surrounding the Capital Transit Facility has been in place for eleven years. It is badly fractured and in need of chip sealing. The surface at the entrance from Bentwood Place has failed and needs reconstruction and concrete surfacing.						
	150,000	150,000	271,350	421,350	266,327	155,023
<b><u>Marine Park Traffic Circle Design and Construction</u></b>						
<i>Project Description:</i>						
Modification of curves at the intersection and additional landscaping. This project will allow for safer passage of pedestrians and easier passage of trucks and busses.						
	787,150	882,150	146,700	1,028,850	889,731	139,119
<b><u>Waterfront Land Acquisition</u></b>						
<i>Project Description:</i>						
The project establishes a fund that will be used to purchase open spaces along the waterfront in downtown Juneau for public use.						
	250,000	750,000	-	750,000	291,612	458,388
<b><u>Construct JCVB Visitor Center</u></b>						
<i>Project Description:</i>						
This project includes planning and programming activities for a new visitor's bureau center.						
	50,000	238,000	-	238,000	90,471	147,529
<b><u>Auke Bay Loading Facility</u></b>						
<i>Project Description:</i>						
Design and construct a commercial loading facility north of the Mendenhall Bar, which will serve charter boats, commercial fishers and regional freight haulers. Will consist of a drive down float, a fixed moorage float, and parking and material staging areas. Project also entails a basic electrical upgrade of Statler Harbor.						
	100,000	551,500	3,600,000	4,151,500	602,875	3,548,625

# Marine Passenger Fee Project Status Report

## As of January 31, 2003

	Original MPF Funding Amount	Total MPF	Other Funding Sources	Total Project Budget	Expenditures and Encumbrances to Date	Funds Not Yet Expended or Encumbered
FY 01	150,000	150,000	-	150,000	31,500	118,500

**Gold Creek Entrance Enhancement**

***Project Description:***

Project entails joint project with Corps of Engineers to enhance wildlife habitat and pedestrian access to the mouth of Gold Creek.

**Upgrade National Guard Dock**

***Project Description:***

Rehabilitation of the old National Guard dock adjacent to Taku Oil at the rock dump for use by vessels serving the cruise ship industry. The electrical was also upgraded to 480V 3 phase and new lighting.

**Intermediate Vessel Float Electrical Upgrade**

***Project Description:***

Wiring 3 new power pedestals and rewiring 5 existing power pedestals. Install new float transformer to provide service to the new and existing power pedestals. All other existing electrical equipment will be rewired as necessary to maintain electrical service.

**Downtown Tourism Transportation Impact Study**

***Project Description:***

The purpose of this study is to collect information and identify operational and capital improvements to ease pedestrian and vehicle congestion for the surface transportation system serving the waterfront area in downtown Juneau.

**North Douglas Launch Ramp**

***Project Description:***

The boat launch facility was rehabilitated by replacement of the concrete ramp planks and repairs made to the float system. A kayak ramp was designed but conflicts with property ownership and uses has put this on hold. Charter fishing and kayaking charters use this facility.

# Marine Passenger Fee Project Status Report

## As of January 31, 2003

<u>Project Description:</u>	Original MPF Funding Amount	Total MPF	Other Funding Sources	Total Project Budget	Expenditures and Encumbrances to Date	Funds Not Yet Expended or Encumbered
<u>Trail Improvements</u> <i>Project Description:</i> Improvements to Mt. Roberts Loop Trail above upper tram terminal.	FY 01 50,000	50,000	298,500	348,500	137,921	210,579
<u>Smith Butts Park Improvements</u> <i>Project Description:</i> Development of parks facilities including parking and trails. 1998 Proposition No. 3 Special Sales Tax Project.	FY 01 50,000	50,000	100,000	150,000	19,889	130,111
<u>Arcawide Trail Maintenance</u> <i>Project Description:</i> Purchase of bear resistant trash receptacles for trailheads and along the Kax trail. Purchase of trail construction equipment and trail signage. Reconstruction of the last mile of the Perseverance Trail for commercial use.	FY 01 200,000 FY 02 98,500	298,500	50,000	348,500	256,331	92,169
<u>Commercial Trail Maintenance</u> <i>Project Description:</i> Construction of the Rainforest Trail at North Douglas for commercial use.	FY 01 35,000 FY 02 65,000	100,000	-	100,000	94,422	5,578
<u>Reconstruct Downtown Sidewalks/Stairways/Streets</u> <i>Project Description:</i> Design services for access ramp at 3rd and Seward.	FY 01 12,850	12,850	-	12,850	12,850	-
<u>Refinish Downtown Street Lights</u> <i>Project Description:</i> Downtown period streetlights painted "Juneau Blue" need to be refinished due to age and wear. This project is to remove, repaint and reinstall these lights. The current paint is a two-part epoxy paint this is very expensive and difficult to work with. A paint that is easy to touch-up on site is preferred.	FY 01 150,000 FY 02 50,000	200,000	-	200,000	180,891	19,109



# Marine Passenger Fee Project Status Report

## As of January 31, 2003

	Original MPF Funding Amount	Total MPF	Other Funding Sources	Total Project Budget	Expenditures and Encumbrances to Date	Funds Not Yet Expended or Encumbered
<b>FY 02</b>	350,000	350,000	5,027,804	5,377,804	5,263,056	114,748

**Douglas Harbors Uplands/Moorage**

***Project Description:***

Project entails dredging north of basin to create additional small boat moorage and four acre fill for upland parking. Repair to Mayflower Island causeway at armor-rock breakwater and roadbed to reverse effects of erosion. 1998 Proposition No. 3 Special Sales Tax project.

**Statter Harbor Parking and Pedestrian**

***Project Description:***

Construction of a parking lot at the old Horton property for overflow trailer and vehicle parking from Statter Harbor. Reconstruction and realignment of the access road to improve safety at the intersection, expansion of the lower lot by construction of a geotextile timber faced retaining wall, and construction of a new harbor office with showers for public use. The new parking lot increased the number of parking stalls and provided a more efficient staging area for fishing/whale watching charter vehicles.

**Ferry Dock Wharf Widening/Office-Information Center**

***Project Description:***

The wharf adjacent to the old downtown ferry terminal was widened by 35 feet to allow for longer gangways to be deployed from the cruise ships, improving disabled access

**Historic Signage**

***Project Description:***

Design, develop, and install interpretive signs in the downtown historic district.

**Marine Park/Front Street Restrooms**

***Project Description:***

Plan and design rest room facilities in the central business district to serve seasonal visitors.

	350,000	350,000	5,027,804	5,377,804	5,263,056	114,748
<b>FY 02</b>	20,000	20,000	2,767,491	2,787,491	2,781,697	5,794
<b>FY 02</b>	188,000	188,000	900,000	1,088,000	892,784	195,216
<b>FY 02</b>	30,000	30,000	-	30,000	23,099	6,901
<b>FY 03</b>	150,000	150,000	80,000	230,000	6,872	223,128

# Marine Passenger Fee Project Status Report

## As of January 31, 2003

<u>Project Description:</u>	Original MPF Funding Amount	Total MPF	Other Funding Sources	Total Project Budget	Expenditures and Encumbrances to Date	Funds Not Yet Expended or Encumbered
<u>Steamship Wharf/Marine Park</u>	375,000	375,000	5,794,555	6,169,555	5,501,071	668,484
<i>Extend Steamship Wharf to deck-over void between wharf and shore, mediate upland subsidence, provide additional staging area for tour coaches and vans.</i>						
<u>Heliport Plan &amp; Flightseeing Noise Abatement &amp; Implementation</u>	500,000	500,000	-	500,000	-	500,000
<i>Original plan was to purchase and develop a heliport site at Dupont.</i>						
<u>Waterfront Planning</u>	125,000	125,000	25,000	150,000	175,000	(25,000)
<i>Funding to assist in the development of a plan for future development of the waterfront.</i>						
<u>Airport Departure Area Security Improvement</u>	150,000	150,000	340,041	490,041	239,801	250,240
<i>Expand the security screening capacity at the Juneau International Airport in response to increased security requirement of the Transportation Security Agency (TSA) resulting from the 9/11 tragedy. Work will include demolition/remodel of existing approximately 1,500 sq. ft of FAA office space, relocation of existing security screening equipment, and installation of additional screening equipment to increase capacity.</i>						
<b>Total Capital Projects</b>	<b>5,951,000</b>	<b>19,483,023</b>	<b>25,434,023</b>	<b>18,386,752</b>	<b>7,047,271</b>	<b>-</b>
<b>Operations</b>	<b>977,400</b>	<b>2,611,500</b>	<b>-</b>	<b>2,611,500</b>	<b>2,611,500</b>	<b>-</b>
<u>General Governmental Support</u>						
<i>On May 10, 2000 the AFC approved a formula presented by Assemblymember Tom Garrett that used a portion of the MPF for undesignated support to general governmental operations</i>						

# Marine Passenger Fee Project Status Report

## As of January 31, 2003

	Original MPF Funding Amount	Total MPF	Other Funding Sources	Total Project Budget	Expenditures and Encumbrances to Date	Funds Not Yet Expended or Encumbered
<u>LEPC</u>						
<b><i>Project Description:</i></b>						
\$10,000 is for general staff support to the LEPC. In FY03 the additional \$25,000 was added for the development of a specific cruise ship disaster response plan.	10,000	55,000	-	55,000	21,000	34,000
	FY01					
	FY02	10,000				
	FY03	35,000				
<b><u>Shoreside Power Project</u></b>						
<b><i>Project Description:</i></b>						
Princess Cruises entered into an agreement with AEL&P that allows Princess to purchase surplus hydroelectric power at the South Franklin Sock. Princess Cruises paid for the installation of an AEL&P substation, distribution line to the dock, special connections line for ships, boiler and steam line connection. The \$300,000 goes into a COPA fund which reduces the surcharge to utility customers in Juneau for the use of AEL&P's standby diesel generators.	300,000	600,000	-	600,000	600,000	-
	FY02					
	FY03	300,000				
<b><u>Tourism Division/FY03-Tourism Impact Management</u></b>						
<b><i>Project Description:</i></b>						
This funding supports the operations of the Tourism Division.	120,400	447,400	-	447,400	447,400	-
	FY01					
	FY02	128,700				
	FY03	198,300				
<b><u>TAC/Planning &amp; Policy Committee support</u></b>						
<b><i>Project Description:</i></b>						
Funds printing, public notices and small contractual amount supporting tourism projects.	9,000	18,000	-	18,000	18,000	-
	FY01					
	FY02	9,000				



# Marine Passenger Fee Project Status Report

## As of January 31, 2003

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<b><u>Downtown Restroom Maintenance</u></b>						
<b><i>Project Description:</i></b> Contractual service (includes all labor and materials) provided to clean the public restrooms in City Hall, 7 days/week, 6 times/day for 5 months during the summer.						
FY02	5,000	20,000	-	20,000	20,000	-
FY03	15,000					
<b><u>City Museum</u></b>						
<b><i>Project Description:</i></b> Increased staffing at the City Museum to allow for 7-day a week operation, improved customer service at the front counter, provide more community outreach, additional educational programs, provide better management, collection records and enhancement of museum acquisitions, better oversight and security of current exhibits.						
FY02	80,000	160,000	-	160,000	160,000	-
FY03	80,000					
<b><u>Transit</u></b>						
<b><i>Project Description:</i></b> In FY01, summer-only 30-minute bus service was implemented. In FY02 this was expanded to year-round 30-minute bus service. In FY03, it was necessary to hire additional employees to allow for adequate supervision and to enable existing employees to take leave in order to continue this service.						
FY01	60,000	430,000	-	430,000	430,000	-
FY02	165,000					
FY03	205,000					
<b><u>JCVB</u></b>						
FY01	97,000	291,000	-	291,000	291,000	-
FY02	97,000					
FY03	97,000					
<b>Total Operations</b>						
		5,273,100	-	5,273,100	5,236,661	36,439