

# **UTILITY ADVISORY BOARD MINUTES**

Thursday, April 14, 2016 – 5:00 p.m.  
Lemon Creek Facility  
5433 Shaune Drive

**Board Members Present:** Geoff Larson – Vice-Chairman; Grant Ritter;  
David Hanna; Bryan Farrell;  
Janet Hall Schempf

**Board Members Absent:** Leon Vance – Chairman; 1 seat vacant

**Staff Present:** Samantha Stoughtenger; Autumn Sapp; Holly Kveum;  
Stacy Doutt

## **I. CALL TO ORDER**

The meeting was called to order at 5:04p.m. by Vice-Chairman Larson.

## **II. APPROVAL OF AGENDA**

Agenda approved without amendment.

## **III. APPROVAL OF MINUTES**

March 10, 2016 Draft UAB Meeting- approved with minor corrections.

## **IV. PUBLIC PARTICIPATION**

None.

## **V. INFORMATION ITEMS**

### **A. Project Updates**

#### **1. *WW - Biosolids Dryer, Headworks, JDTP Roofs-***

Staff provided the board with an update of the Biosolids Dryer; the contract is being signed this week with Kruger and the Request for Proposals has been completed for site design. The Headworks survey work has been finalized at the Mendenhall Treatment Plan (MTP). Staff recommended that the Board hold a meeting at the MTP soon to incorporate a tour of the facility. JYL will design new roof for four treatment buildings at the Juneau-

Douglas Treatment Plant that are original and have met their lifespan. The plant will remain functional during construction.

2. *W – SCWFP, Cope Park, Crow Hill Fill Line, SCADA-* Staff informed the board that the contract management service provided by the vendor for the Salmon Creek Treatment Plant has been excellent. The Plant is still not operational, but a ribbon-cutting ceremony will occur late spring or early summer. The board asked if there were electrical issues with the Plant that needed to be upgraded; staff answered that there were some initial issues, but have since been fixed. The improvements to Cope Park depend on the operation of the Plant since low- and high-pressure lines are being changed. The board then discussed and asked clarifying questions about the Crow Hill fill line to which Staff responded that more information could be provided at the next meeting. Staff then provided an update for SCADA; a Request for Proposal had been sent for the communication component. The board asked if the Last Chance Basin wells are being used; staff confirmed that the two new wells, tied into the system, were being used.
3. *W/WW/BU – Asset Management/Lucity-* Staff gave an overview of an asset management software that Water, Wastewater, and the Business Unit will replace the current software, Atrex. Staff provided a screenshot of what information the program provides and a description of the interface. Eventually Staff envisions it to connect to the CBJ GIS system.
4. *Water and Wastewater Operational Update-* Staff asked the board if they had any questions regarding the Operational Update provided in their packet. The board noted that the Mendenhall Treatment Plant had incurred a permit violation and that the Utility Business Unit was issuing an increasing amount of non-pay notices.
5. *CIP Discussion Continued-* Board-member Ritter reiterated that the priority listing was not intuitive and that it should be reformatted.

## **VI. NON-AGENDA ITEMS**

Board-member Janet Hall Schempf informed Staff that the UAB factsheet requires updating at the earliest convenience.

## **VII. ADJOURNMENT – Next Meeting May 12<sup>th</sup>**