

UTILITY ADVISORY BOARD MINUTES

Thursday, March 10, 2016 – 5:00 p.m.
Lemon Creek Facility
5433 Shaune Drive

Board Members Present: Leon Vance – Chair; Geoff Larson – Vice-Chair;
Grant Ritter; David Hanna; Bill Brown;
Bryan Farrell

Board Members Absent: Janet Hall Schempf

Staff Present: Samantha Stoughtenger; Autumn Sapp; Brian Doyle;
Jim Westcott; Holly Kveum

I. CALL TO ORDER

The meeting was called to order at 5:00p.m. by Chairman Vance.

II. APPROVAL OF AGENDA

Agenda approved without amendment.

III. APPROVAL OF MINUTES

February 11, 2016 Draft UAB Meeting- Approved.

IV. PUBLIC PARTICIPATION

None.

V. INFORMATION ITEMS

A. JDTP Access Improvements Presentation (no attachment)-
Jim Westcott, a Senior Operator for the Wastewater Utility,
provided a presentation of the recent Juneau Douglas
Treatment Plant aeration basin and digest access
rehabilitation project. The overview included how staff
improved access and executed emergency repairs all while
continuing basic plant functions. The plant treated 23.4
million gallons of waste, operated on two basins,
accumulated 19 days' worth of solids, but still maintained a
98% removal of effluents for BOD & TSS during the 54-day
rehabilitation efforts.

- B. CIP Discussion- Chairman Vance started the discussion by opening it for questions. The board asked about the process and setting of priorities for projects; staff explained that the vetting process happens internally and that projects only pertaining to the utility rate study have been provided. The board emphasized that the priority list should be reorganized and linked to a numbering system for readability. The members continued to review the list provided and asked staff for clarification regarding budgeting and tracking of funds. The board members also brought forward an error for staff to correct regarding the priority ranking of biosolids. Staff encouraged adding CIP projects as informational items on future agendas to continue discussion.
- C. Water and Wastewater Operational Update- Staff gave a verbal overview of the operational update. The board asked a question regarding reported leaks on page five of the provided update; staff answered the leaks listed were a typo and that no leaks had been reported.

VI. NON-AGENDA ITEMS

None.

VII. BOARD COMMENTS AND DISCUSSION

Chairman Vance will not be available for the next meeting scheduled for Thursday, April 14, 2016.

VIII. ADJOURNMENT

The meeting was adjourned at 6:10 p.m.