



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0800, FAX: 586-4530

---

January 6, 2023

RE: Contract Administration and Inspection Services for Savikko Park Improvements  
Contract No. RFP E23-204

Dick Somerville, P.E  
PND Engineers, Inc  
9360 Glacier Hwy. Ste 100  
Juneau, AK 99801

**NOTICE TO PROCEED**

Dear Mr. Somerville:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

Substantial completion date is 90 days from the start of field work or by September 1, 2023, whichever comes first. The 90-day work period is exclusive of the Project Shut Down Period which is defined as June 26 through July 5. Final completion shall be 30 days following the substantial completion date.

**This contract expires on December 31, 2023, unless an amendment changing this date is fully executed prior to December 31, 2023.**

Please coordinate your activities for this project with Michael Eich of the Engineering Department at 586-0800 extension 4192.

Purchase Order number PO 115398 has been issued in the amount of \$102,989.00 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

*Greg Smith*

Greg Smith  
Contract Administrator

Enclosure

c: Michael Eich, CBJ Engineering  
CBJ Purchasing