



City and Borough of Juneau  
Engineering Department  
155 South Seward Street  
Juneau, Alaska 99801  
Telephone: 586-0800, FAX: 586-4530

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November 22, 2022

RE: Bartlett Regional Hospital Garage Study  
Contract No. RFP E23-129

Dave Hurley  
NorthWind Architects  
126 Seward Street  
Juneau, AK 99801

**NOTICE TO PROCEED**

Dear Mr. Hurley:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The final report shall be submitted by February 28, 2023.

**This contract expires on June 30, 2023, unless an amendment changing this date is fully executed prior to June 30, 2023.**

Please coordinate your activities for this project with Jason Hoffbauer of the Engineering Department at 586-0800 extension 4191.

Purchase Order number PO 115330 has been issued in the amount of \$70,046.74 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Caleb Comas  
Contract Administrator

Enclosure

c: Jason Hoffbauer, CBJ Engineering  
CBJ Purchasing