



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801

Telephone: 586-0800, Email: Contracts@juneau.gov

April 21, 2023

RE: North State Office Building Parking Garage Study & Expansion
Contract No. RFP E23-225

Dave Hurley, AIA
Principal Architect
Northwind Architects LLC
126 Seward St.
Juneau, Alaska 99801

NOTICE TO PROCEED

Dear Mr. Hurley:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

Completion of Phase 1 work shall be 120 days from Notice to Proceed.

This contract expires on December 31, 2023, unless an amendment changing this date is fully executed prior to December 31, 2023.

Please coordinate your activities for this project with Jason Hoffbauer, Project Manager of the Engineering Department at 586-0800 extension 4191.

Purchase Order number PO 115567 has been issued in the amount of \$68,607.10 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

 Greg Smith
Contract Administrator

Enclosure

c: Jason Hoffbauer, CBJ Engineering
CBJ Purchasing