



City and Borough of Juneau
Engineering Department
155 South Seward Street
Juneau, Alaska 99801
Telephone: 586-0800, FAX: 586-4530

February 28, 2023

RE: Contract Administration & Inspection Services for
Cedar Drive Improvements
Contract No. RFP E23-217

J. Mark Pusich
RESPEC
9109 Mendenhall Mall Rd.
Juneau, AK 99801

NOTICE TO PROCEED

Dear Mr. Pusich:

Enclosed is one executed contract for the above referenced project. You may now proceed with the services outlined in the contract.

The completion date for this project is 60 days after completion of construction work.

This contract expires on June 30, 2024, unless an amendment changing this date is fully executed prior to June 30, 2024.

Please coordinate your activities for this project with Jason Hoffbauer of the Engineering Department at 586-0800 extension 4191.

Purchase Order number PO 115481 has been issued in the amount of \$92,140.00 for this project. Please reference this PO number, project manager name, project name, and contract number on all invoices.

Sincerely,

Greg Smith
Contract Administrator

Enclosure

c: Jason Hoffbauer, CBJ Engineering
John Bohan, CBJ Engineering
Kevin Puustinen, Project Manager, RESPEC
CBJ Purchasing