

Meeting Minutes of the  
City and Borough of Juneau  
**Historic Resources Advisory Committee**

Wednesday, February 5, 2014  
City Hall Building, Room 224  
5:00 p.m. to 6:30 p.m.

Members:

<u>Abs</u> Gary Gillette (Chair)	<u>X</u> Don Harris (Vice-Chair)	<u>X</u> Marcy Sowers
<u>X</u> Shauna McMahon (Recorder)	<u>X</u> Mark Sowers	<u>X</u> Myra Gilliam
<u>X</u> Marie Darlin	<u>X</u> Zane Jones	<u>X</u> Gerald Gottschall

Staff: X Jane Lindsey (CBJ, Juneau-Douglas City Museum)  
X Sarah Bronstein (CBJ Community Development)  
X Laura Boyce (CBJ Community Development)

Guest: George Schaaf- Parks & Rec- Park & Landscape Superintendant  
Ben Patterson-Parks & Rec- Landscape Supervisor  
Hal Hart- CDD Director

I. Call to Order:

II. Approval of Agenda: A revised agenda was passed out. It included a grant advertisement on the back. Evergreen Cemetery was requested to be the 1<sup>st</sup> in discussion due to guest scheduling. Item Approved unanimously.

III. Approval of Minutes: It was noted that Don Harris' name and 1 other HRAC members name should have been added as part of the new Seasonal Structures Subcommittee. Minutes approved with the above change.

IV. Public Testimony on Non-agenda Items: none

VI. Old Business:

1. Evergreen Cemetery- Revised draft policy

**PLOT OWNERSHIP**

Parks & Rec George Schaaf noted that ownership gets complex and specific detail on plot ownership would need input from Law Department and the City Manager.

#### -RESOURCES

The proposed policy from Parks & Rec was introduced and discussed. Myra Gilliam noted the AHRS record (173) for Evergreen Cemetery and the National Registration from could be beneficial. Myra also handed out two additional federal resources: "Keep it Clean" and National Policy Guidelines for Evaluating Cemeteries and Burial Places. A photo was passed around of a marker with an added metal overlay. It was suggested that the approach used did not match that the look and feel of the marker and was would not be following the proposed CBJ policy from Parks & Rec under guideline 5.

#### -OUTREACH TO OWNERS

Marie Darlin was wondering if the proposed Parks & Rec policy was part of a larger CBJ project to improve the cemetery. If so, then a large outreach to plot owners should be sought. She also suggested that practical resources to interested parties and plot owners such as descriptions of cost and scope of undertaking a gravesite restoration, "how to" steps, and listing of contractors and other design resources. A Park & Rec staff member noted one such resource example might be the annual Juneau visit by Pryor (sp?) of Seattle for engraving projects.

#### -OUTREACH TO NATIVE COMMUNITY-

Marcy Sowers supported outreach to the native community such as Tlingit & Haida, Sealaska Heritage, and Douglas Indian Association. Involvement now could yield better understanding, implementation, and allow for addressing of cultural needs. Marcy also suggested that native oversight be incorporated into the review of proposed gravesite restoration projects. A good next step would be for Parks & Rec to develop a letter inviting feedback on the draft policy from native community.

#### -EVERGREEN CEMETERY STRUCTURE-

Marie Darlin commented that historically the city had had "blocked" out cemetery sections for different religious groups and community group. Myra Gilliam noted that the baseline cemetery mapping proposal may be helpful in further delineating ownership and layout.

#### -DETERMINING "HISTORICAL SIGNIFICANCE"

There was much HRAC discussion around defining "historical significance" and its use in #3 Guideline in the draft policy. Marie Darlin inquired about what entity determines when a gravesite change has gained "historic significance" in its own right. Parks and Recreation proposed that a 50 year mark might be a relatively objective mark for "Historic Significance" Marcy Sowers noted that there are other potential criteria other than age.

## V. New Business

### 1. Grant Opportunity from State of Alaska

The Alaska Historical Commission is offering a matching grant for anniversary commemoration projects. Details were on the back of the revised agenda sheet. A tie to a specific "anniversary" was a challenge for HRAC members. Treaty of Cession 1867 (150 yrs), using Digital Bob to pull 75 years and compile oral histories, and city founding were initial brainstorm.

2. CBJ Title 49 Proposed Amendment- Minor HRAC Changes

With the change of Juneau-Douglas Museum being moved from Parks and Rec to Libraries there is need to update certain HRAC documents. Jane had approached the Deputy City manager after such change was proposed during long range plan development.

VII. Committee Member Comments –

1. Skagway and Seasonal Structures

Gerald Gottschall described a recent visit to Skagway and the use of a few “gold rush” style shacks approximately 30-40 years old. He said Skagway might be helpful as examples and perspectives for Seasonal Structure policy development. Laura Boyce also commented that for Seasonal Structures CCD staff has given a 1 year “grace period” in applying Historic District Design Standards. Marcy Sowers suggested that assisting seasonal structure owners with paint donations, contractor assistance, advice etc. may go a long ways in implementation.

VIII. Next Meeting

March 5 2014 at 5:00 pm. City Muscum

IX Adjournment