



## ATTACHMENT #3

## MEMORANDUM

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TO: Patty Wahto,  
JNU Airport Manager

DATE: January 2, 2018

FROM: Catherine Fritz, AIA  
JNU Airport Architect

RE: Architect's Report of December 2018 Activity

F&W Construction continued working on punch list items at the Snow Removal Equipment Facility's (SREF) Wash Bay. The facility is operating well and as-built documents are underway.

Dawson Construction has begun mobilizing for construction of the Sand/Chemical and Fueling Station project. The earthwork subcontractor has moved an excavator to the site and the construction surveying is underway. Dawson's crew is constructing foundation forms in an off-site location to expedite the foundation process and reduce operational impacts of cold weather. ECI Architects is currently developing a fee proposal from the Construction Administration team that will include the on-site inspectors.

Schematic Design documents for the Terminal Reconstruction project were submitted on December 26, 2018. The documents were sent to the Cost Estimator to ensure that the scope remains within the project budget. A detailed schematic document review is being scheduled for late January 2019. Airport projects staff began developing temporary office plans to keep terminal operations going throughout construction. These plans are being reviewed and refined with affected tenants, and will be incorporated into the overall project phasing schedule. The Terminal Reconstruction Project is scheduled for a required "City Project Review" with the CBJ Planning Commission on January 22, 2019. This review considers the project's consistency with the CBJ Comprehensive Plan and Title 49. The Airport's request for exemption to LEED certification was heard at three meetings with the Juneau Commission on Sustainability during November and December, but the Commission did not take action. Instead, they asked for additional information, as well as requesting that the project begin the LEED certification process. The design consultants are preparing a fee proposal for LEED services and a schedule that evaluates the impact to the project should LEED certification be required.

The process for appointing members to the terminal project's 1% for Art panel continued through December, with applications for two public seats being due January 2, 2019. The CBJ Human Resources Committee will review applications on January 7, 2019, then these two members, plus the other four seats as prescribed in the ordinance will be scheduled with the CBJ Assembly in January 2019 for appointment.

The punch list is nearly complete on the Passenger Boarding Bridge (PBB) at Gate 2, and the final change order was prepared. As-built drawings are underway, and the process of project closeout has begun.

Projects staff met with Alaska Airlines and airport staff to develop temporary operational procedures for possible elevator outages. The proposed protocol will also be reviewed by Delta Air Lines.

Other architectural projects during December included:

- Continued close-out documentation for the Aircraft Rescue and Fire Fighting project.
- Continued surplus equipment auction preparation.
- Continued planning for a new secure exit lane system, including development of a funding appropriation and considering procurement options for the equipment.