

AIRPORT BOARD
AGENDA
6:00 P.M., TUESDAY, AUGUST 14, 2018
ALASKA ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES: Regular Monthly Meeting of July 10, 2018
- IV. APPROVAL OF AGENDA
- V. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS
- VI. UNFINISHED BUSINESS

A. **Capital Improvement Plan (CIP) Update** (Attachment #1). The Airport Board Finance Committee met on August 8, 2018, to receive an update on project timelines, funding and needs. Attachment #1 shows the updated CIP with the following major changes and corresponding motions forwarded on from the Finance Committee:

1. (#11) The Snow Removal Equipment Facility (SREF) Sand/Chemical/Fuel has been moved from FFY2021 to FFY2018 (ending September 2018); this project is a strong candidate for the \$1B Supplemental Airport Improvement Project (AIP) spending authorized by Congress earlier this year. This is additional funding to the already programmed AIP funds for construction-ready projects. By moving this project up, it would potentially free-up the AIP entitlement funds in FFY21 for projects like the terminal. Project costs were also updated to reflect design estimates and partial demo of old sand/chemical building. Total project cost is estimated at \$12M at this time. The increase (from \$10.3M) also means that the match (\$643,750 PFC match approved by Airport Board and currently being appropriated by Assembly) will need to increase to \$750,000. Staff will look at amending PFC9 by the \$106,250 difference. In order for the project to go out to bid, this difference will require a temporary funding source. Staff suggested a transfer from the capital revolving account (currently has just under \$500K in the account). It is also anticipated that if the grant for the SREF Sand/Chem/Fuel is awarded by the FAA, this project will be on a fast track for bidding, award and appropriation in August/September.

Board Motion: *“Approve the Snow Removal Equipment Facility Sand/Chem/Fuel Facility Capital Improvement Project anticipated special FAA Airport Improvement Project grant [in the amount of \$11,250,000]¹, and forward to the Assembly for award and appropriation upon receipt, local match provided through Passenger Facility Charge.”*

¹ At the August 8, 2018 Airport Finance Committee, the committee approved the anticipated FAA AIP grant in general; staff added in the estimated dollar amount of the grant for Airport Board approval.

Board Motion: *“Approve forward-funding of the SREF Sand/Chem/Fuel Facility Capital Improvement Project additional match requirement of \$106,250 from the Airport CIP revolving account; and amend PFC9 to increase/collect the additional \$106,250 funding; reimbursing the CIP revolving account upon future PFC collection/appropriation.”*

2. (#17) Terminal Reconstruction cost was updated based on conceptual project cost estimate (\$21.6M). At the July 10, 2018, Airport Board meeting, the Board approved a conceptual design and to move this forward for design and funding plan. The proposed project funding requires collection of AIP entitlements over three years to capture/ maximize entitlement dollars. The project is also proposing an increase to the current PFC9 funds from \$5,199,619 (as approved in PFC9 application) to \$5,983,514. Based on our airport size, only entitlement funds and PFC may be used for the eligible portion of the terminal; which is estimated to be 70% of the project at this time. FAA must also approve the use of entitlement funds for the three years in a row and AIP entitlement dollars are expected to be used in the year in which the grant is received. While the CIP plan outlines a financial plan and timing, in order for the project to move forward, a funding plan (cash flow) will need to be addressed so that the project does not have to wait until 2023 to start. CBJ Finance Director Bob Bartholomew discussed PFC/revenue backed bonding options that could make the cash flow work and could be achieved relatively quickly to make this a whole project. As such, matches (PFC) would have to be fully lined out, as well as bond reserves. The Committee also asked that the Airport Fund Balance and the Capital Revolving Account balance be readily available and trackable on-line so that everyone could see the balances and reimbursements due to the accounts.

Board Motion: *“Approve the increase of Terminal Reconstruction PFC9 match funds by \$783,895 and forward on for PFC public process.”*

3. Finally, the Airport CIP, as outlined in Attachment #1 was approved.

Board Motion: *“Approve the Airport Capital Improvement Plan update as presented in Attachment #1 (dated 8/6/2018).”*

VII. NEW BUSINESS

A. Airport Manager’s Report:

1. Republic Parking. Republic Parking has made some changes for a more user-friendly system. The incoming ticket dispenser will automatically dispense a ticket as a vehicle drives up instead of having to push a button to dispense. If a vehicle decides not enter the lot, the ticket is automatically cancelled and pulled back into the dispenser. Additionally, they have clearer signage and instructions on the self-pay credit card booth for faster exiting. Republic has seen 25-30% of the total use from the self-pay booth.

2. Congratulations to Firefighter/EMT Mark Fvette, Airport Master Firefighter.
Congratulations to Firefighter/EMT Mark Fvette in attaining his ARFF (Airport

Rescue Firefighting) Airport Master Firefighter (AMF) as part of his professional development. The prerequisites include National Incident Management courses, ARFF training, self-study and successfully completing the test. The test covers FAA National Fire Protection (NFPA) industry standards in the ARFF field. He is the 3rd person in Alaska to complete this program and our second person in CCFR.



Mark Fuelle, AMF

3. Juneau Airport Website. The CBJ has been working department-wide to update their website. Each department was tailored to the specific needs. There was a requirement for ADA compatibility as well as be mobile (cell) friendly. The Airport piece of this is planned to go 'live' on August 20. The website will still be www.juneau.org/airport and will have a new look and hopefully easier to navigate. Staff is still learning the nuances of the new site and will continue to work with downtown as needed.

4. Float Pond Weed. Float pond weed is back. It is an invasive species from Canada that was more than likely brought in by a transient float plane. The dredging and steeper slope worked for a number of years, but it is back. Staff will be discussing this matter at its August 13, 2018 Operations Committee meeting. Some preliminary plans of attack will be discussed at the meeting including use of the weed harvester. The pond will also be lowered this winter for the float pond valve project, which will help control the weeds.

5. Eagle Nest South of Float Pond. An eagle nest was discovered in the trees south of the float pond earlier this summer. USDA Wildlife Services has been monitoring for further activity and they, along with Fish & Game, believe the nest may be abandoned. Airfield and USDA Wildlife Services coordinated a drone view of the nest to see if the nest was indeed empty. While it was difficult to get a good look (too dark), the nest will continue to be monitored and perhaps try another drone view on a

sunnier day. From there, they will look at next step measures and use established means to make the nest unusable. One method is to put a buoy in the nest to prevent further returns until the nest can be removed (again under our federal 'eagle nest take' permit). The tree has been 'flagged' by Fish and Game as having a nest. It would create a potential safety hazard for aircraft should eagles try to nest there again.

6. Airport Engineer Report (Attachment #2)

7. Airport Architect Report (Attachment #3)

VIII. CORRESPONDENCE:

IX. COMMITTEE REPORTS

A. **Finance Committee:**

B. **Operations Committee:**

X. ASSEMBLY LIAISON

XI. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

XII. BOARD MEMBER COMMENTS

XIII. ANNOUNCEMENTS

XIV. TIME AND PLACE OF NEXT MEETING:

A. Airport Board, 6:00 p.m., September 11, 2018, Alaska Room

XV. EXECUTIVE SESSION

XVI. ADJOURN