



# On Street Parking Agreement for Commercial Vehicles

## PERMIT HOLDER INFORMATION

Company Name: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Business License #: \_\_\_\_\_  
Tax Exemption Number (for State, Government and Non-Profit entities only): \_\_\_\_\_

## VEHICLE INFORMATION

License Plate #: \_\_\_\_\_ State: \_\_\_\_\_  
Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

### On Street Parking Fees: (per parking permit)

- Monthly: \$77.00 + \$3.85 sales tax = \$80.85       Annual: \$847.00 + \$42.35 sales tax = \$889.35  
# of months: \_\_\_\_\_

## PERMIT TERMS AND CONDITIONS

**DEFINITION OF COMMERCIAL SERVICES BUSINESS:** Commercial Services businesses are those businesses that provide mechanical, physical or utility support, services, maintenance, repairs, installation and upkeep for other businesses and residences located in the downtown core.

**PAYMENT:** All fees, including sales tax, must be paid fully at the time of purchase. Permits cannot be purchased in advance and are effective on the date of purchase unless permit holder is renewing an existing permit. There is no grace period between expiration and renewal.

**REFUNDS/CREDITS:** If a **refund** is requested, there is a \$10 service charge per refund request. If a **credit** is requested, there is no service charge. Credit must be used one year from date of issue.

**DUPLICATE PERMITS:** There is a \$15 duplicate permit fee. For multiple month permits, the fee is \$15 per month remaining on the permit, up to the original price of the permit. This fee can be refunded upon presentation of the original and the duplicate permits. The duplicate fee refund must be requested in the same month that the duplicate permit was issued. For multiple month permits, the refund will be calculated based on the remaining months of the permit.

**PERMIT REVOCATION/TERMINATION:** Permits can be revoked or terminated for cause at any time. If the permit is revoked or terminated by the City, there are no refunds for unused portions of time. Termination or revocation for cause will be in writing to the permit holder of record.

**TERMS AND CONDITIONS OF PARKING**

**Permit holders must follow all posted parking signage.** Other parking restrictions may apply.

**Permits must be placed** on the driver's side dash of the vehicle. All permit information must be visible to parking enforcement. If the permit is not fully visible on the dash of the vehicle, the vehicle will be cited.

**Use of the Commercial On Street parking permit** is limited to a clearly marked Commercial Services vehicle, actively being used for business, which will be parked for an extended time or must make repeated trips to a location during an extended period of time.

**Commercial Services vehicles must have** permanent business signage on the vehicle.

**Displaying a Commercial On Street parking permit** in a vehicle that does not meet criteria will result in a citation.

**Violation of the terms of this agreement** may result in citations, forfeiture of parking rights or vehicle impoundment at the owner's expense.

**The City retains the right to modify the agreement** with 30 days prior written notice.

**The City will not be liable for** any loss or damage to property or injury to persons caused by any third party, acts of God, or other causes except gross negligence by the City's employees.

**ACKNOWLEDGEMENT: I acknowledge receipt of the policy set forth in this agreement and agree to abide by all terms and conditions.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**PAYMENT**

- Credit Card (use information below)       Check (PLEASE CALL FOR EXACT TOTAL BEFORE MAILING)
- Call to pay with card over phone

Name on Card \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Billing Address (if different than mailing) \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ 3-digit CVC \_\_\_\_\_

Card Holder Signature \_\_\_\_\_

**\*\*\* FOR OFFICE USE ONLY \*\*\***

**Permit #:** \_\_\_\_\_

**Receipt #:** \_\_\_\_\_