

# PARKING AGREEMENT



## Contact Information

Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

## Organization Information (if applicable)

Organization Name \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Tax Exempt # \_\_\_\_\_  
For non-profit and government agencies only

## Permit Information

\*Sales tax not included

### PARKING LOCATION

- MPG - Marine Parking Garage (Library)
- DTC - Downtown Transportation Center (Main Street)
- Whittier Lot (across from State Museum)

### DURATION

- Monthly \$77\*      # of permits \_\_\_\_\_ # of months \_\_\_\_\_
- Annual \$847\*      # of permits \_\_\_\_\_

### VEHICLE INFORMATION Attach additional page(s) as necessary.

	VEHICLE #1	VEHICLE #2	VEHICLE #3
License	_____	_____	_____
Plate #	_____	_____	_____
State	_____	_____	_____
Make	_____	_____	_____
Model	_____	_____	_____
Color	_____	_____	_____

## Payment Information

Accepted: Visa  
MasterCard  
Discover

Credit Card is present       Cash       Check  
 Card is not present, use information below       Call to make payment  
Name on Card \_\_\_\_\_  
Associated Address \_\_\_\_\_  
Credit Card Number \_\_\_\_\_  
Expiration Date \_\_\_\_\_ CVC \_\_\_\_\_  
Card Holder Signature \_\_\_\_\_

## Rules, Waivers, and Signature

**MORE ON THE REVERSE. PLEASE TURN OVER TO COMPLETE.**

## PERMIT TERMS AND CONDITIONS

**PAYMENT:** All fees must be paid at the time of purchase. Permits cannot be purchased in advance.

**EFFECTIVE DATES:** Permits are effective on the date of purchase unless permit holder is renewing an existing permit. Permits are not valid on the expiration date, and there is no grace period between expiration and renewal.

**RENEWAL:** Permits must be renewed within 5 business days of the date of expiration. If a permit is not renewed by this date and that location is at capacity, the permit holder loses the right to renew and can request to be placed on the wait list.

**DUPLICATE PERMITS:** There is a \$15 duplicate permit fee. For multiple month permits, the fee is \$15 per month remaining on the permit, up to the original price of the permit. This fee can be refunded upon presentation of the original and the duplicate permits. The duplicate fee refund must be requested in the same month that the duplicate permit was issued. For multiple month permits, the refund will be calculated based on the remaining months of the permit.

**REFUNDS/CREDITS:** Refunds are subject to a \$10 service charge. There is no charge for a credit.

**PERMIT REVOCATION/TERMINATION:** Permits can be revoked or terminated for cause at any time. If the permit is revoked or terminated by the City, there are no refunds for unused portions of time. Termination or revocation for cause will be in writing to the permit holder on record.

**PERMIT DISPLAY:** Permit must be visibly displayed while in the garage.

**AUTHORIZATION TO PARK:** Purchase of a parking permit does not guarantee availability in the permitted location. Parking spaces are available on a first-come first-served basis, and spaces may not be reserved. Permits are only valid in the location specified on the permit. Permits are not valid for on street parking.

## PARKING TERMS AND CONDITIONS

**FOLLOW ALL POSTED SIGNS:** Permit holders must follow all posted parking signage. Other parking restrictions may apply.

**OPERABLE VEHICLES ONLY:** Only fully-operable vehicles are allowed. Machinery, equipment, trailers or any other type of vehicle that is not approved for highway or public roadway use is not permitted. Non-operable vehicles may be towed and impounded at the owner's expense.

**NO CAMPING:** Living and/or camping is prohibited in all parking locations.

**NO LONG-TERM STORAGE:** Vehicles may not be parked or left unattended for longer than one week. Vehicles left unattended, or that becomes a cause for security or public safety concern, may be towed and impounded at the owner's expense.

**PARKING RESTRICTIONS:** The City may restrict parking for the purpose of major maintenance and/or events and require vehicles to move upon 72 hours' notice. Vehicles may be towed and impounded at the owner's expense if they disrupt announced maintenance or events.

**NO VEHICLE REPAIR:** Vehicle repair cannot be done without prior written approval from the Parks and Recreation Administrative Officer or Director. This excludes minor emergency repairs (i.e., jumping a dead battery or fixing a flat tire).

**DAMAGE AND CLEAN UP COSTS:** Parking permit holders are liable for repairs and cleanup costs, plus collection costs, resulting from physical damage or littering in the parking area caused by said users. Vehicles leaking excessive amounts of fluids may be excluded from the location.

Violation of the terms of this agreement may result in citations, forfeiture of parking rights or vehicle impoundment at the owner's expense. The City retains the right to modify the agreement with 30 days prior written notice. The City will not be liable for any loss or damage to property or injury to persons caused by any third party, acts of God, or other causes except gross negligence by the City's employees.

## SIGNATURE

**I acknowledge receipt of the policy set forth in this agreement and agree to abide by all terms and conditions.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

### OFFICE USE ONLY

Received by: \_\_\_\_\_ Date Received: \_\_\_\_\_ Receipt # \_\_\_\_\_  
Permit Number(s): #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_