

Youth Activities Board Meeting  
City Hall Conference Room 224  
**January 8, 2019**  
**5:00 PM**  
Agenda

- I. **Roll Call**
- II. **Approval of Agenda**
- III. **Public Comments on non-agenda items**
- IV. **Approval of Minutes:** November 13<sup>th</sup>, 2018
- V. **Old Business**
- VI. **New Business**

a. Contingency Requests- Available Balance: \$11,609

Name	Amount Requested	Amount Awarded
Space Beets Lego Robotics Team – FIRST LEGO League Invitational Championships	\$1,974.60	

- VII. **Liaison Reports**
  - a. JAHC
  - b. PRAC
- VIII. **Board Comments**
- IX. **Next Meeting** - February 12, 2019
- X. **Adjournment**

**Youth Activities Board Meeting  
City Hall Conference Room 224  
November 13, 2018  
5:30 p.m.**

**Minutes**

- I. **Roll Call –**  
**Present Members:** Tom Rutecki, MK MacNaughton, Joyce Vick, Liz Brooks, Kristen Romanoff, Bonita Nelson, Caleb Peimann, Kiana Potter  
**Absent Members:** Liz Balstad  
**Staff Member:** George Schaaf, Parks and Recreation Director; Lindsey Foster, Administrative Officer; Alexandra Pierce, Project Manager; Ana Corcoran, Administrative Assistant
  - II. **Approval of Agenda - Add introduction new members Kiana & Caleb**
  - III. **Public Comments on non-agenda items**
  - IV. **Approval of Minutes: August 14<sup>th</sup>, 2018 – Minutes Approved**
  - V. **Old Business**
  - VI. **New Business**
    - a. Introduction of New Members  
Ms. Potter stated that she was interested in joining the board because she is an active athlete and artist.  
Mr. Peimann stated that he wanted to join the board because he is part of Glacier Swim club and was interested in how the organization received funding.
    - b. Contingency Requests- Available Balance- \$11,609.00
    - c. Election of Officers for Chair & Vice Chair  
Tom Rutecki was elected as Board Chair; Joyce Vick was elected as Board vice Chair
    - d. Draft Parks & Rec Master Plan  
**Mr. Rutecki** briefly described the Master Plan.  
**Ms. Pierce** discussed the Master Plan was a two year process that began in 2016. She continued to say that the Master Plan has suggestions and recommendations for the facility, programs and parks in the Parks and Recreation department. This plan allows continues evaluation and improvement within the department. The section that concerns the Youth Activity Board was a recommendation that explores other options for the board and streamlining the process. This was recognizing the progress that the board has already done. Since the city provides public service, there is a commitment to continually evaluate the services and programs. The department wants to make sure to provide the right level of service and efficiency to the public. Also, if the process of the board
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structure is being changed, comment would be welcomed. One of the key themes of the document is partnerships and making sure that the department is supporting community partners in the best way possible.

**Mr. Rutecki** stated that he asked for board comment on suggestions to the Master Plan.

**Ms. Vick** had a concern of how the funding was going to be affected and where the money was going to come from. She also included that the 10 percent overhead that a Non-Profit would charge would be better off being used for a staff liaison.

**Mr. Schaaf** commented that he had worked with Juneau Community Foundation in the past. He continued to say that the city has not yet spoken to Juneau Community Foundation regarding this and knows that there are a few youth activity board members who have spoken to JCF, which was done prematurely. He also stated that the Master Plan is a guiding document for the next 20 years, with a lot of information and recommendations. The recommendation is not to move it but to consider doing it if it is feasible.

**Ms. Romanoff** is concerned that, if the board does get moved, will the people reviewing the proposals come with the diversity and experience around youth programs as the current board members?.

**Mr. Schaaf** commented that the ordinance does state that the members are very specific and there are ways to keep it that way.

**Ms. Pierce** stated that context of the 20 year document has options for the future, which are not be limited. She continued to say that if changes are going to be made, the groups affected will have the opportunity to work through the process with the department.

**Ms. Brooks** suggested that the recommendation should be amended to not specify the Juneau Community Foundations.

**Ms. Foster** suggested that the recommendation be changed to control of another local partner/organization or third party.

**Ms. MacNaughton** commented that recommendation does not imply on the structure of the board, but it could state that the board could be more diverse.

**Ms. Potter** asked for clarification on why the Juneau Community Foundation would be selected to take over the Youth Activity Board.

**Ms. Pierce** responded that the process was to look at options for future programs, service, facility, and commissions. Since Juneau Community Foundation runs similar programs, it was received from public consultation.

**Mr. Schaaf** added that the board offers grants and the city government does not typically offer that type of service; whereas, an organization like the Juneau Community Foundation currently does.

**Ms. Pierce** added that the board is very important as it provides funding to organizations to help youth in need.

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**Ms. Romanoff** added that if the Juneau Community Foundation took over the Youth Activity Board, would they be approachable to the youth in need or organizations that currently apply?.

**Ms. Nelson** asked about the streamlining the grant selection process.

**Mr. Schaaf** stated that a lot has to do with volume of the work that Mr. Pusich does, as well as the city requirements for the board.

**Ms. Foster** added that it could affect the forward and outward facing process of the board. This would also allow things to be done more efficiently in the future.

**Ms. Brooks** commented that there is no mention in the resolution about serving underserved youth and asked if that could be added to the Master Plan.

**Ms. Vick** stated that the board had gone to the Assembly regarding the resolution and the scoring requirements for the board. She also commented that the resolution should also be streamlined in the future.

**Ms. Nelson** added that the Assembly and Department should look at the priorities in the resolution, remove any duplicates and make it fairer for underserved youth.

**Ms. MacNaughton** asked if the recommendations would be in effect before the New Year.

**Ms. Pierce** clarified that the change would not be happening anytime soon.

**Mr. Rutecki** stated that the board comments and recommendations will be looked at by the Assembly. They will then decide whether to accept them into the plan.

**Mr. Schaaf** clarified that the Master Plan is not an Assembly plan but a plan from the City Manager for the department. He continued to say that the Assembly will only adopt the plan when it is complete, and that all the comments presented from the board are strongly encouraged. Once the plan is finalized, then he and Ms. Pierce will return to all the groups and update them on what was and was not accepted in the plan and why.

**Mr. Rutecki** recommended that in the Master Plan it should just specify staff procedures being streamlined.

**Ms. Pierce** clarified that the board would like the Master Plan to say “move under control of a third party administrator” instead of “the Juneau Community Foundation” and added that the resolution should be amended in the future. She also stated that she would keep streamline vague due to possible improvement to both staff and board procedures since the Master Plan is a 20 year long document.

**Ms. Vick** suggested changing “streamline” to “review.”

**Mr. Rutecki** recommended that Ms. Pierce would return to the board with the revisions on section 5.3.2.

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- e. FY20 Grant Application, Score Sheet, Tentative Board Review Schedule , & Revised Resolution
  - Ms. Vick** recommended that names should be removed from the Review Schedule and replaced with position titles.
  - Ms. Nelson** removed scoring changes off the Grant Application.
  - Ms. Vick** added that there should be clarification on volunteer and paid hours.
  - Ms. Nelson** referred to page A5 in the packet that has a definition of volunteer and paid hours.

**VII. Liaison Reports**

- a. PRAC – Mr. Rutecki mentioned that he had a discussion with director of the Juneau Community Foundation regarding the fees to have them to take over the board and how it would affect funding for grant applicants.
- b. JAHC – Ms. MacNaughton mention that gallery walk was happening later on in the month, the JAHC is fundraising for the new building and is busy with preparations for the gallery walk.

**VIII. Board Comments:**

- Ms. Potter** stated that she was getting an understanding what the board does.
- Ms. Vick** suggested that the new board members should get a list of previous grantees to get an idea of what to look forward to.
- Ms. Brookes** welcomed the new members and agreed with Ms. Vick regarding the review of grants.
- Mr. Peimann** stated that he got more of an understanding of the board.
- Ms. Nelson** inquired about what the board’s decision was on organization’s board member hours and how they were listed on grants. She would like this to be discussed in the next meeting.
- Mr. Rutecki** mentioned that the new board members should review the CBJ boards, committees & commissions informational pamphlet that was given to them for board procedures. He also thanked Mr. Schaaf for his work in the department.

**IX. Next Meeting - January 8, 2019**

**X. Adjournment – 7:00 p.m.**

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**YOUTH ACTIVITIES BOARD  
CONTINGENCY FUND APPLICATION**

(Please see reverse side for instructions and funding criteria)

**Date Filing Application:** 12/20/18

**Amount Requested:** 1974.<sup>00</sup>

**Agency or Individual Name:** Space Beets Lego Robotics Team (Katharine Miller)

**Address:** 8302 Gladstone Street, Juneau 99801

**Type of Agency:** Individual, Corporation, Partnership, Joint Venture, Association or Other \_\_\_\_\_  
(Circle one)

**Name of Event Requesting Funds For:** FLL State Lego Invitational

**1. Please explain your need for contingency funds and what makes this an unanticipated event. Attach pages as needed.**

Only Juneau teams that have won an event at the 2018 Southeast FIRST LEGO League Qualifier (Dec. 8 2018) are able to attend the 2018 FIRST LEGO Invitational Championship in Anchorage. There was no way to anticipate that we would win an event prior to the competition.

**2. Attach proof of qualification for the event. Attach a flyer/brochure or web address for the event.**

*See Attached.  
www.jedc.org/firstinalaska/*

**3. Groups only: How many youth will it serve?**

**4. Dates of travel, event, etc:** Travel Juneau-Anchorage RT Jan 18 and 19, overnight. Competition Jan 19<sup>th</sup>

**5. Please attach the program budget defining/outlining how the requested funding will be used.**

**Name of contact person:** Katharine Miller (coach)

(Person who will be primary contact for all information about the project and will attend meeting)

Address: 8302 Gladstone Street, Juneau 99801

Day Phone: 523-8991

FAX: \_\_\_\_\_

E-mail address: diomedea36@gmail.com

**Name and Title of person authorized to sign contingency contract:**

Katharine Miller, Team Coach

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You will be notified when the YAB will be meeting to review your request. Can you have a representative attend this meeting? Yes\_\_\_ No\_\_\_

YAB Review Date: \_\_\_\_\_ Amount Approved: \_\_\_\_\_

Conditions of Award:

SPACE BEETS LEGO ROBOTICS STATE COMPETITION TRAVEL BUDGET

<u>Student Participant</u>	<u>Airfare</u>	<u>Hotel</u>	<u>Transportation</u>	<u>Meals</u>	<u>TOTAL REQUESTED</u>
Lucas	miles	(2 hotel rooms )		(2 dinner, 1 lunch, snacks)	
Maddie	\$268.90			\$75.00	\$75.00
Keoni	miles			\$75.00	\$75.00
Alden	donation	hotel room \$105/night	8 pass van @ \$89	\$75.00	\$75.00
Ferguson	\$268.90			\$75.00	\$75.00
Eva	\$268.90	hotel room \$105/night		\$75.00	\$75.00
Gareth	\$268.90			\$75.00	\$75.00
Samuel	miles			\$75.00	\$75.00
<b>Total</b>	<b>\$1,075.60</b>	<b>\$210.00</b>	<b>\$89.00</b>	<b>\$600.00</b>	<b>\$1,974.60</b>



## FIRST LEGO League Qualifying Events

FIRST LEGO League Invitational Championship (Anchorage)

FIRST LEGO League Open Championship (Fairbanks)

## FIRST Tech Challenge Qualifying Events

Friday,

✕ December 14

4:00pm

Southeast FTC Qualifier

**When** Fri, December 14, 4pm – 9pm

**Where** Juneau-Douglas High School, 1639 Glacier Ave, Juneau, AK 99801, USA ([map](#))  
[more details»](#) [copy to my calendar](#)

✕ Saturday, December 15

8:00am

Fairbanks FLL Qualifier

8:00am

Southcentral FIRST LEGO League Qualifier

8:00am

Southeast FTC Qualifier

**When** Sat, December 15, 8am – 4pm

**Where** Juneau-Douglas High School, 1639 Glacier Ave, Juneau, AK 99801, USA ([map](#))  
[more details»](#) [copy to my calendar](#)

✕ Saturday, January 19, 2019

8:00am

FIRST LEGO League Invitational Championship

**When** Sat, January 19, 2019, 8am – 6pm

[more details»](#) [copy to my calendar](#)



# \* Event Results + Advancing Teams!

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CANCEL

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1	Event Name	Juneau Robot Jamboree			
2	Event Date	12/8/2018			
3	Event Location	Centennial Hall, Juneau			
4					
5	<b>Award</b>	<b>Team Number</b>	<b>Team Name</b>	<b>Location</b>	
6	Champion's Award	25384	The Prickles	Skagway Schools	
7	Robot Performance	512	Happy Dave	Community Team, Juneau	
8	Core Values	40208	Science Sisters	IDEA Homeschool, Juneau	
9	Robot Design	41757	Space Beets	Monessori Borealis, Juneau	
10	Project	512	Happy Dave	Community Team, Juneau	
11	Judges' Award	2803	THURSDAY	Girl Scouts, Juneau	
12	Outstanding Coach		LEAP Coaching Team	Riverbend & Glacier Valley, Juneau	
13	Outstanding Volunteer		IDEA FTC Team	Juneau	
14					
15	<b>Team</b>	<b>Highest Score</b>	<b>R1</b>	<b>R2</b>	<b>R3</b>
16	512	121	74	77	1
17	38574	110	34	77	1
18	40301	100	100	97	
19	25384	82	82	71	
20	42621	72	72	56	
21	41757	72	34	45	
22	2803	69	53	69	
23	2802	68	41	66	
24	34803	68	68	31	
25	41428	59	59	51	
26	27938	48	48	40	
27	24249	42	15	42	
28	40208	40	37	40	
29	43440	38	26	14	
30					
31	25544	35	35	33	
32	33770	35	19	22	
33	43441	15	12	0	
34	27934	15	11	0	

  

35	25544	35	35	33	
36	33770	35	19	22	
37	43441	15	12	0	
38	27934	15	11	0	

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