



UTILITIES ADVISORY BOARD MINUTES

Thursday, March 10th | 5:15pm

Teleconference – Zoom

I. CALL TO ORDER

The meeting was called to order at 5:17 pm by UAB Chair, Bryan Farrell.

Members Present: Andrew Campbell, Stuart Cohen, Bryan Farrell (chair), Geoffrey Larsen, Elizabeth Pederson, Grant Ritter, Janet Schempf

Staff Present: Chad Gubala, Denise Koch, Brian McGuire, Joshua Midgett

II. APPROVAL OF AGENDA

a. *March 10, 2022 UAB Agenda was approved by Board vote.*

III. APPROVAL OF MINUTES

a. *January 13, 2022 Draft UAB Meeting Minutes were approved by Board vote with the following edits:*

i. *III. a. i. Edit to state that CBJ accepts both gray and black water. It does not accept Solid Waste.*

IV. PUBLIC PARTICIPATION

a. *None*

V. INFORMATION ITEMS

a. *Board Composition & Leadership*

i. *Joshua noted that Bryan Farrell and Elizabeth Pederson are at the end of their Board tenures. Bryan will also be stepping down as the Chair at this time. Geoff thanked him for his service and asked him to reconsider.*

ii. *Geoff and Brian McGuire also noted that the composition of the Board does not necessitate that new Board Members need to be an engineer or industrial user.*

b. *Annual Report*

i. *Bryan Farrell and Joshua have generated a first draft of the 2022 Annual Report which Janet Schempf volunteered to edit prior to the April meeting, where it will be reviewed.*

ii. *Geoff requested staff to assist in producing data analysis unique to recent years that could assist in clarifying some previous points made by the UAB. Bryan Farrell put forward that Janet and Geoff should include this in the 'Anticipated Work' section of the Report.*

iii. *As conversation focused around 'I & I', Brian McGuire clarified that this stands for infiltration and inflow, or where outside water flows mix with sewer water and become a part of loading.*

VI. ACTION ITEMS

a. *None*

VII. NONE AGENDA ITEMS

a. *Geoff would like to reach out to new Board Members and offered any assistance or history so that they might feel more engaged. He also offered examples of historical elements that might be useful to share with the newer members in an orientation type setting or following in person meetings.*

- b. *Bryan Farrell* discussed future meetings no longer being virtual and requested that it be put forth for the next meeting via e-mail. It was questioned whether a hybrid model meeting would be possible, which *Joshua* confirmed.
- c. *Andrew* brought up the impact that inflation and cost increases will likely have on the Utility and offered that it might be useful to be proactive in working with Staff and the Assembly on budgeting. *Stuart* offered a variety of possible avenues in which costs might increase. *Bryan Farrell* suggested placing a Utility Dashboard review on the agenda for the next meeting.

VIII. ADJOURNMENT

The meeting adjourned at 5:54pm

Next Meeting:

April 14th, 2022 | 5:15 PM | Teleconference