

**UTILITY ADVISORY BOARD**  
**MEETING MINUTES**  
**Public Works Department – Water Utility Conference Room**  
5:00 p.m. – May14, 2015

**Board Members Present:** Scott Willis- Chair; Geoff Larson- Vice-Chair; Dave Hanna; Grant Ritter; Leon Vance; George Porter; Dave Hanna (arrived 15 minutes late); Janet Hall Schempf

**Staff Present:** Rorie Watt; Sam Stoughtenger

**I. CALL TO ORDER**

Meeting called to order at 5:00pm by Mr. Willis.

Mr. Porter gave his notice of resignation from the board due to increased travel and limited time. Mr. Larson suggested Mr. Porter stay on the board until his seat is filled and Mr. Porter agreed to do so.

**II. APPROVAL OF MINUTES**

Minutes approved.

**III. PUBLIC PARTICIPATION**

No members of the public were present.

**IV. AGENDA ITEMS**

The Annual Report was added to Section A of the Agenda. A motion was made to approve the agenda. With no objections, the agenda was adopted.

**A. ANNUAL REPORT**

Mr. Watt made the motion that the Annual Report be the primary subject and agenda item for the May 28<sup>th</sup> meeting. With no objections, the motion was approved.

**A. BICKNELL- POND DISPOSAL CONCEPT**

Mr. Watt shared a summary of his meeting with Spike and CBJ's Engineer Project Manager. It was discovered that an FAA Circular on sewage lagoons within certain areas of airports would be a big problem due to birds.

**B. DAVE HANNA- GASIFICATION REPORT**

Mr. Hanna briefed the members on his progress with gasification. Mr. Hanna committed to obtaining more information for next meeting's agenda.

**C. HIDDEN VALLEY MAPS, DISTANCES**

Mr. Watt provided to-scale maps for members to view the proposed road up Hidden Valley with a more accurate distance as requested at the previous meeting.

**D. DRIER RFP ADVERTISED:**

Mr. Watt shared that the RFP has been advertised and that sometime in early June CBJ will be receiving proposals and more accurate estimates for cost.

**E. IDI VISIT 6/18 (INCINERATOR MFR.)**

Mr. Watt shared that IDI will be traveling to Juneau to look at the incinerator to determine CBJ's options.

**F. AGGRESSIVE VENDORS**

Members discussed the tactics and precautions for aggressive vendors.

**V. ADJOURNMENT**

Meeting adjourned at 5:43 p.m. Next Meeting: Thursday, May 28, 2015

Respectfully submitted,

*Breckan Kibby*

Breckan Kibby, Administrative Assistant I  
CBJ Public Works Department