

**UTILITY ADVISORY BOARD
MEETING MINUTES**

October 16, 2014

Public Works Department – Water Utility Conference Room

Board Members Present: Scott Willis - Chair; Geoff Larson - Vice-Chair; George Porter; Leon Vance; Grant Ritter; David Hanna

Board Members Absent: Janet Hall Schempf

Staff Present: Kirk Duncan; Dave Crabtree; Sam Stoughtenger; Geraldine McIntosh

I. CALL TO ORDER

- a. 5:30 p.m. by Mr. Willis, Chair.

II. APPROVAL OF AGENDA

- a. Utilities Merger added to Information Items.
- b. Approved

III. APPROVAL OF MINUTES

- a. The minutes from the June 26, 2014 meeting were approved as presented.

IV. PUBLIC PARTICIPATION

- a. None

V. ACTION ITEMS

- a. None

VI. INFORMATION ITEMS

- a. Water Utility Report
 - i. DOT brushing accident resulted in broken hydrant near Auke Bay Reservoir Road.

- ii. Staff classroom presentation at Floyd Dryden Middle School to inform students of where their water comes from. Dave noted the importance of encouraging youth involvement.
- iii. Discussion related to the distinction between groundwater and city water and various methods of leak detection.
- iv. Jump in July meter assessments due to more aggressive searching by meter crew.

b. Wastewater Report

- i. The November lab audit has been submitted; the state is pleased with the results, which positively effects WW/DEC relations.
- ii. Summer shipping was successful.
- iii. New sampler shows that the Mendenhall Plant is likely overloaded – this was not detected when using downstream sampler. Loading rate is double the design capacity.
- iv. The odor shell referred to in report was part concrete, part odorant spray. Applied to biosolids prior to shipment; this process was not very successful.

c. Biosolids

- i. Biosolids currently shipped via barge/rail to Oregon. This is not sustainable; a long-term solution is needed.
 - 1. Shipping costs adjusted for inflation.
- ii. Biosolids report was presented to the Assembly & Juneau Committee on Sustainability; a biosolids dryer is recommended.
 - 1. There is Mayoral support for an incinerator; however, an incinerator would still require drying prior to incineration.
- iii. Report regarding other options is forthcoming and will explain why these other options were not considered.
- iv. Discussion of Scott Bicknell RFP for biosolids and why this project was not successful.
- v. Public involvement campaign includes plans for open house at Mendenhall Plant.

d. Utilities Merger

- i. Utilities mergers are the trend across the country and offer an opportunity for increased efficiency. No jobs will be lost in the process.
- ii. Sam will be responsible for operations staff; Dave will be responsible for business-related concerns (e.g. budget).
 1. Grant expressed concern about running the utilities like a business. Merging budgets should be Assembly decision.
 - a. No decisions have been made regarding budgets. Running utilities like a business will not result in lower quality of service.
 - iii. A meeting with Utilities staff is scheduled for October 29, 2014.

VII. NON-AGENDA ITEMS

- a. Geoff requested that the monthly meetings be moved to the 2nd Thursday of each month due to a new scheduling conflict.
- b. Approved

VIII. ADJOURNMENT

- a. Next Meeting
 - i. Next meeting scheduled for the 2nd Thursday in November, November 13th, 2014.
- b. The meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Geraldine McIntosh

Geraldine McIntosh, Administrative Assistant I
CBJ Water Utility