

**UTILITY ADVISORY BOARD
MEETING MINUTES**

May 15, 2014

Public Works Department – Water Utility Conference Room

Board Members Present: Scott Willis - Chair; Geoff Larson - Vice-Chair; Janet Hall – Schempf; George Porter; Leon Vance; Grant Ritter

Board Members Absent: 1 vacancy

Staff Present: Kirk Duncan; Dave Crabtree; Sam Stoughtenger

I. CALL TO ORDER

- a. 5:30 p.m. by Mr. Willis, Chair.

II. APPROVAL OF AGENDA

- a. No changes

III. APPROVAL OF MINUTES

- a. The minutes from the April 17, 2014, meeting was approved as presented.

IV. PUBLIC PARTICIPATION

- a. None

V. ACTION ITEMS

- a. Discussion of the terms of the individual board members.
 - a. Janet: 5/31/14
 - i. Janet voluntarily agreed to extend her term until the HR committee of the assembly meets in the fall.
 - b. Geoff and George: 5/31/15
 - c. Scott and Leon: 5/31/16
 - d. Grant: 5/31/17
 - e. 1 open seat
- b. UAB Annual Report
 - a. Kirk requested review by the members and request comments be given back to him by 6/20.
 - b. Report is due to the clerk's office by 7/31

- c. UAB
 - a. Geoff made a motion to support full funding of depreciation or top scenario as discussed in the Feb 2014 rate study.
 - b. UAB recommends achieving this with an across the board rate increase with continued work on the cost of service approach.
 - c. George 2nd the motion: carried 5:1 with Grant objecting.
 - d. Members talked about various options concerning the cost of service approach. UAB and staff will work with the consultants over the upcoming year to develop recommendations concerning cost of service.

VI. INFORMATION ITEMS

- a. The assembly sitting as the committee of the whole, voted for a 3 year, 9.5% increase to both WU and WW. Ordinance passed 5:4 at the COW and it will be introduced June 9th and discussed at the June 30th meeting.
- b. Scott and Geoff will speak to various assembly members, CBJ Engineering and the manager's office to answer any questions they may have. The consultants, at staff's request, have developed other possible rate increases that are a lower rate over a longer period of time. Scott and Geoff will include this when they meet with folks.
- c. The WU and WW reports from the superintendents were discussed.

VII. NON-AGENDA ITEMS

- a. None

VIII. ADJOURNMENT

- a. Next meeting slated for June 26th.
- b. The meeting was adjourned at 6:42 p.m.

Respectfully Submitted,

Nicole Gauger

Nicole Gauger, Administrative Assistant II
CBJ Public Works