

**UTILITY ADVISORY BOARD
MEETING MINUTES**

May 17, 2012

Public Works Department – Water Utility Conference Room

Board Members Present: Dick Behrends, Chair; Geoff Larson, Vice-Chair; George Porter; Scott Willis; Leon Vance, Janet Hall-Schempf

Staff Present: Kirk Duncan, Jim Heumann, Tom Trego, Patti Rumfelt

I. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mr. Behrends, Chair.

II. APPROVAL OF MINUTES

The minutes from the April 19, 2012 meeting were unanimously approved as emailed out in the agenda packet.

III. PUBLIC PARTICIPATION

None.

IV. ACTION ITEMS

A. Next Meeting Date

Ms. Rumfelt will send an email to members regarding their availability on June 21, 2012. Additionally, Mr. Porter made a motion for UAB members not to meet over the summer due to members' vacation plans and to reconvene in September. The motion was carried.

B. Annual Report

The UAB Annual Report for Fiscal Year 2012 is due at the next Human Resources Committee meeting on June 4; one UAB member is required to attend.

Draft copies of the annual report were presented by Mr. Duncan. Ms. Hall-Schempf and Mr. Larson offered several comments and suggestions. [This annual report has since been finalized and was submitted to the City Clerk on May 31, 2012.]

V. INFORMATION ITEMS

A. Fats, Oils, & Grease (FOGs)

Mr. Duncan stated that Tetra Tech, Inc., the firm selected to perform the city's Fats, Oils & Grease (FOGs) study, will be in town on May 21 to make a presentation to the city assembly. Tetra Tech's initial presentation will begin the process of educating city leaders and staff about the need for a comprehensive FOGs reduction and source control program to comply with regulatory requirements and to avoid unnecessary expenses that will continue to occur if the issue is not addressed. Important components of the FOGs study will include customer surveys to determine how they are currently disposing of these materials, identification of the steps necessary to reduce the volume of incoming FOGs, their impacts on the utility, and determination of the economics impacts associated with such a program. Mr. Duncan noted that other Alaskan communities have recently enacted/begun enforcing FOGs/pre-treatment ordinances, and it is time for Juneau to address this issue as well.

Mr. Duncan further noted that FOGs-related expenses are currently estimated to cost the city in excess of \$900,000 annually and that failing to correct the issue could expose the city to additional expenses in the form of fines by state and federal agencies.

Mr. Behrends inquired if there are any grants available to build a pre-treatment facility. Mr. Duncan stated that he is unsure, although it is possible.

VI. NON-AGENDA ITEMS

None.

VII. ADJOURNMENT

The meeting was adjourned at 6:28 p.m.

Respectfully Submitted,

Patti Rumfelt

Patti Rumfelt, Administrative Assistant II
CBJ Public Works Water Utility