

**UTILITY ADVISORY BOARD
MEETING MINUTES**

March 8, 2012

Public Works Department – Water Utility Conference Room

Board Members Present: Dick Behrends, Chair; George Porter; Scott Willis; Leon Vance

Staff Present: Kirk Duncan, Jim Heumann, Tom Trego, Dave Crabtree, Patti Rumfelt, Rorie Watt

I. CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Mr. Behrends, Chair.

II. APPROVAL OF MINUTES

The minutes from the January 19, 2012 meeting were unanimously approved as emailed out in the agenda packet with one correction, as follows: On page 2, toward the end of the paragraph, the statement from Mr. Vance regarding the tonnage clause was deleted.

III. PUBLIC PARTICIPATION

None.

IV. ACTION ITEMS

Board decision on next meeting date: April 19, 2012. Ms. Rumfelt will send out an email regarding this date.

V. INFORMATION ITEMS

A. AJ Mine Water Update

Mr. Watt updated members on the AJ Mine Water Report he has been working on. A current draft of the report was distributed to members. The most recent directive from the Assembly was to delve further into water issues, provide more technical information, and make the report accessible to the public.

B. Title 75.01 Code Definitions

Mr. Crabtree distributed a copy of some changes he would like to see in the Water code to bring clarity and consistency, as well as bring more uniformity between the Water and Sewer codes. Board members

reviewed and agreed on most of the proposed changes. Mr. Crabtree then offered to have the changes presented in a different format that would be easier for members to review; this topic will then be presented at a future meeting.

C. Trailer Park Accounts

Mr. Crabtree explained that although the trailer parks do have meters installed, they are currently billed a flat rate for each unit. Staff has prepared spreadsheets which compare the monthly flat rate charge versus the metered rate charges the trailer parks would pay (based on their actual usage). The result is that the Utilities are taking a huge loss in revenue...approximately \$21,000-\$65,000 each month! Mr. Crabtree distributed copies of these spreadsheets for members to review. Mr. Crabtree also stated that approximately 10 years ago, trailer parks were instructed to tighten up their systems within 1 year, as water leaks/losses were suspected to be a significant contributor to the high monthly metered usage. It has now been 10 years, and the trailer parks all have new owners and are still being billed flat rates.

D. Board Vacancy

Mr. Duncan advised that he would notify the City Clerk about the current Board vacancy, due to Mr. Van Steenwyk's recent move out of state. Mr. Duncan will also review the term expirations of current Board members.

VI. NON-AGENDA ITEMS

None.

VII. ADJOURNMENT

The meeting was adjourned at 6:39 p.m.

Respectfully Submitted,

Patti Rumfelt

Patti Rumfelt, Administrative Assistant II
CBJ Public Works Water Utility