



MR# 22-093
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

REQUESTING DEPARTMENT & DIVISION:	CONTACT NAME:	TELEPHONE:	
Airport	John Coleman	586-0960	
REQUESTING DEPT. HEAD SIGNATURE:	DATE:	PR or Req#:	ESTIMATED COST:
<i>John K. Valabato</i>	7-28-21	8575	\$25,000
<i>Fill in the areas listed below that apply to this request. Please attach any supporting documentation (where applicable) to help in the evaluation process. Also include a completed purchase request.</i>			

Sole Source No Substitute Class 2 Emergency Emergency Bid Circulation
53.50.090(c)

Rider to Another Contract
Agency Name:
Contract Number:

~~Other~~
~~XXXXXXXXXX 53.50.090c~~
~~XXXXXXXXXXXXXXXXXXXX~~

IS THIS PROCUREMENT FEDERALLY/STATE FUNDED? YES NO

Give complete, accurate, detailed explanation of your request. Please be specific.

MODIFICATION REQUEST EXPLANATION: This is a request for a Sole Source Open PO for replacement ADB parts for the runway and taxiway lighting system, to be purchased as they are needed due to normal wear-and-tear and damage from snow removal operations. To ensure compatibility (size, fit, materials, lens hue, arctic kit) with the existing fixtures, OEM replacement parts are used. Airside Solutions, Inc. is the authorized distributor for Alaska.

EXPLANATION OF REASONS FOR MODIFICATION REQUEST

<u>Sole Source:</u> The purchase of a commodity or service from the only known capable supplier.	<u>Emergency Bid Circulation:</u> A request to reduce the required bid advertisement period.
<u>No Substitute:</u> A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.	<u>Rider to Another Contract:</u> A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
<u>Class 2 Emergency:</u> A circumstance that poses a threat to the health, welfare or safety of the public.	<u>Other:</u> The circumstance may be unique. Clear explanation is required. Provide appropriate code provision.

Purchasing Officer Comments:

ACTION TAKEN:

Approved (Date: 07/29/2021) Disapproved (Date: _____)
 Returned for further explanation (Date: _____)

Renée A Loree

Purchasing Officer

City Manager Date