



**FY 2025**

(July 1st, 2024 – June 30<sup>th</sup>, 2025)

## Fuel Dispensing Use Permit Application

Applicants must complete this application and provide all required attachments. Incomplete applications will not be considered. Submit applications by mail to Docks & Harbors, 155 Heritage Way, Juneau, AK 99801, or by email to [Leah.Narum@juneau.org](mailto:Leah.Narum@juneau.org) or in person to the Statter Harbor Office in Auke Bay.

### I. Applicant Information

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

State Business License No. \_\_\_\_\_

CBJ Sales Tax No. \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Contact Home Phone : \_\_\_\_\_ Cell: \_\_\_\_\_

### II. Attachments

Provide the following attachments with this application.

1. Copy of Business License
2. Fuel Dispensing Vehicle Information form.

### III. Insurance

- a. Upon acceptance of a permit, all permittees shall execute an instrument under the terms of which the permittee shall agree to indemnify, defend and hold harmless the City & Borough of Juneau from any and all claims of injury or damage to persons or property suffered in connection with the permittee's activities unless such injury or damage is caused by the gross negligence of the City & Borough of Juneau. The Permittee will be required to submit a Certificate of insurance showing the Permittee has obtained \$1,000,000 in General Liability with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate, naming the CBJ as additional insured; \$1,000,000 in Vehicle Liability naming the CBJ as additional insured; Workers Compensation Insurance, which must include employer's liability coverage, as required by the State of Alaska, with statutory limits; \$1,000,000 in Contractors'

## Fuel Dispensing Use Permit Application Continued

Pollution Legal Liability with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate, naming the CBJ as additional insured.

### IV. Certification

I certify that I am current on CBJ Sales tax and CBJ Property tax and hereby give the Port Director permission to check on the status of such:

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**Owner Signature/Date**

I certify that I have no outstanding judgments to the CBJ and hereby give the Port Director permission to check on the status of such:

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**Owner Signature/Date**

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#### Port Staff Use Only

CBJ Sales Tax Status \_\_\_\_\_

Received by \_\_\_\_\_

CBJ Property Tax Status \_\_\_\_\_

Approved \_\_\_\_\_