



Office of the Assessor
 155 Heritage Way
 Juneau, AK 99801
 BPP.Office@juneau.gov

Business Personal Property Standard Declaration	
Assessment Year	
Account Number	
Business Name	

**Declaration must be faxed, emailed, or postmarked no later than January 31 of the applicable year to avoid late filing fees.
 There is no filing extension provided for in the CBJ Code.**

FILER CONTACT INFORMATION			
Filer Name		Filer Email	
Primary Phone		Secondary Phone	
Mailing Address		Property Address	

GENERAL COMPANY INFORMATION	
Is the company still in business?	[] Yes [] No
Does the company own Business Personal Property in Juneau?	[] Yes [] No
Does the company own Business Personal Property that is not included on the enclosed property listing?	[] Yes (if yes complete property listing section) [] No (if no skip to affidavit section on the back page)

LIST ANY PROPERTY THAT IS NOT INCLUDED ON THE ENCLOSED PROPERTY LISTING						
Attach additional pages if necessary. If you previously reported property but a list was not included please contact the Assessor's Office.						
Does the company own aircraft?			[] Yes [] No			
Year	Make	Model	"N" Number	Aircraft Type Fixed/Rotary Wing	Gross Takeoff Weight	
Does the company own art?			[] Yes [] No			
Item Description				Original Cost	Current Value	
Does the company own automobiles?			[] Yes [] No			
Year	Make	Model	VIN	Cost	Condition Good, Fair, Poor	Mileage
Does the company own computers or software?				[] Yes [] No		
Item Description		Year Purchased	% Business Use	Original Cost		

Does the company own heavy machinery & equipment?		[] Yes [] No	
Item Description	Year Purchased	% Business Use	Original Cost
Does the company own office machinery & equipment?		[] Yes [] No	
Item Description	Year Purchased	% Business Use	Original Cost
Does the company own furniture & fixtures?		[] Yes [] No	
Item Description	Year Purchased	% Business Use	Original Cost
Does the company own any other personal property?		[] Yes [] No	
Item Description	Year Purchased	% Business Use	Original Cost
Does the company lease property from another company?		[] Yes [] No	
Item Description	Owner Name	Owner Phone	Lease Period
Please list the value of the following types of property based on the average amount on hand throughout the year			
Office, maintenance, janitorial supplies:	\$	Fuel held for consumption:	\$
Replacement or spare parts:	\$	Business supplies:	\$
Expensed items, including Section 179 items not listed elsewhere. (Please provide detailed list.)			

AFFIDAVIT MUST BE COMPLETE

Certification:

I, _____ (print name) declare, subject to the penalties imposed by the City and Borough of Juneau Ordinance (CBJ), 15.05.060 that the information provided on this form and the attached documentation, if any, is complete, true and accurate and includes all personal property possessed or controlled by this company.

Signature:

Date:

Contact Us: CBJ Assessor's Office

Phone:	Email:	Website:	Physical Location
Phone: 907-586-5215 x 4035 Fax: 907-586-4520	BPP.Office@juneau.gov	http://www.juneau.org/finance	155 Heritage Way Rm. 114 Juneau AK 99801