

CITY AND BOROUGH OF JUNEAU, ALASKA

PASSENGER FACILITY CHARGES REPORT

Year Ended June 30, 2020

February 19, 2021



Elgee Rehfeld Alaska's CPA Firm

Partners

Janelle Anderson, CPA
Ryan Beason, CPA
Sarah Griffith, CPA
Mark Mesdag, CPA
Adam Sycks, CPA
Karen Tarver, CPA

Founders: George Elgee, CPA & Robert Rehfeld, CPA

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR THE PASSENGER FACILITY CHARGE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH THE *FAA PASSENGER FACILITY CHARGE AUDIT GUIDE FOR PUBLIC AGENCIES*

To the Members of the Assembly
City and Borough of Juneau, Alaska

Report on Compliance for the Passenger Facility Charge Program

We have audited the City and Borough of Juneau, Alaska's (City and Borough) compliance with the types of compliance requirements described in the *Passenger Facility Charge Audit Guide for Public Agencies*, issued by the Federal Aviation Administration (FAA Guide), that could have a direct and material effect on the City and Borough's passenger facility charge program for the year ended June 30, 2020. The City and Borough's passenger facility charge program is identified as a major program in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its passenger facility charge program.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City and Borough's passenger facility charge program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the FAA Guide. Those standards and the FAA Guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the passenger facility charge program occurred. An audit includes examining, on a test basis, evidence about the City and Borough's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the passenger facility charge program. However, our audit does not provide a legal determination of the City and Borough's compliance.

Opinion on the Passenger Facility Charge Program

In our opinion, the City and Borough complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its passenger facility charge program for the year ended June 30, 2020.

Report on Internal Control over Compliance

Management of the City and Borough is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City and Borough's internal control over compliance with the types of requirements that could have a direct and material effect on the passenger facility charge program as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the passenger facility charge program and to test and report on internal control over compliance in accordance with the FAA Guide, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City and Borough's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the FAA Guide. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Passenger Facility Charges Required by the FAA Guide

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the City and Borough as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City and Borough's basic financial statements. We issued our report thereon dated December 29, 2020, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of passenger facility charges is presented for purposes of additional analysis as required by the FAA Guide and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional

procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of passenger facility charges is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 19, 2021, on our consideration of the City and Borough's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City and Borough's internal control over financial reporting and compliance.

Elgee Rehfeld

February 19, 2021

CITY AND BOROUGH OF JUNEAU
Schedule of Expenditures of Passenger Facility Charges (PFC)
Year ended June 30, 2020

Revenues	Date Approved	Amount Approved	Cumulative End FY19	Quarter Ended				Total FY20	Cumulative End FY20
				Sept '19	Dec '19	Mar '20	Jun '20		
Application: 08-08-C-00-JNU (PFC 8)									
PFC revenues received from carriers		\$ 9,682,022	\$ 8,519,790	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,519,790
Interest received			24,052	3,900	1,144	4,338	-	9,382	33,434
Adjustments			1,334,301	-	-	-	(205,503)	(205,503)	1,128,798
			<u>9,878,143</u>	<u>3,900</u>	<u>1,144</u>	<u>4,338</u>	<u>(205,503)</u>	<u>(196,121)</u>	<u>9,682,022</u>
Application: 17-09-C-00-JNU (PFC 9)									
PFC revenues received from carriers		<u>10,264,134</u>	1,467,317	268,017	197,505	214,394	93,681	773,597	2,240,914
Interest received			21,205	12,919	4,592	21,937	22,944	62,392	83,597
Adjustments			1,116,064	-	-	-	205,503	205,503	1,321,567
			<u>2,604,586</u>	<u>280,936</u>	<u>202,097</u>	<u>236,331</u>	<u>322,128</u>	<u>1,041,492</u>	<u>3,646,078</u>
Total PFC Receipts/Interest/Adjustments:			<u>12,482,729</u>	<u>284,836</u>	<u>203,241</u>	<u>240,669</u>	<u>116,625</u>	<u>845,371</u>	<u>13,328,100</u>
Disbursements									
Application: 08-08-C-00-JNU (PFC 8)	01/22/08	8,142,712							
Amendment# 1:	10/09/08	1,763,158							
Amendment# 2:	10/08/09	(8,500)							
Amendment# 3:	10/16/17	281,020							
Amendment# 4:	05/18/18	(496,368)							
			<u>9,563,244</u>	<u>-</u>	<u>-</u>	<u>118,778</u>	<u>-</u>	<u>118,778</u>	<u>9,682,022</u>
Total by PFC:		<u>9,682,022</u>	<u>9,563,244</u>	<u>-</u>	<u>-</u>	<u>118,778</u>	<u>-</u>	<u>118,778</u>	<u>9,682,022</u>
Application: 17-09-C-00-JNU (PFC 9)	01/01/18	9,153,351							
Amendment# 1:	08/31/18	809,273							
Amendment# 2:	04/10/19	-							
Amendment# 3:	12/14/18	301,510							
			<u>1,389,080</u>	<u>193,196</u>	<u>75,204</u>	<u>19,518</u>	<u>938,607</u>	<u>1,226,525</u>	<u>2,615,605</u>
Total by PFC:		<u>10,264,134</u>	<u>1,389,080</u>	<u>193,196</u>	<u>75,204</u>	<u>19,518</u>	<u>938,607</u>	<u>1,226,525</u>	<u>2,615,605</u>
Total PFC Disbursements:			<u>10,952,324</u>	<u>193,196</u>	<u>75,204</u>	<u>138,296</u>	<u>938,607</u>	<u>1,345,303</u>	<u>12,297,627</u>
Net Increase (Decrease) in Cash			1,530,405	91,640	128,037	102,373	(821,982)	(499,932)	1,030,473
Cash balance, beginning			-	1,530,405	1,622,045	1,750,082	1,852,455	1,530,405	-
Cash balance, ending			<u>\$ 1,530,405</u>	<u>\$ 1,622,045</u>	<u>\$ 1,750,082</u>	<u>\$ 1,852,455</u>	<u>\$ 1,030,473</u>	<u>\$ 1,030,473</u>	<u>\$ 1,030,473</u>

CITY AND BOROUGH OF JUNEAU, ALASKA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS – PFC PROGRAM
Year Ended June 30, 2020

SUMMARY OF AUDITOR’S RESULTS

Financial Statements

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? Yes None reported

Noncompliance material to financial statements noted? Yes No

Passenger Facility Charges (PFC)

Type of auditor’s report issued on compliance for the PFC program: Unmodified

Internal control over the PFC program:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified that are not considered to be material weakness(es)? Yes None reported

Major program:

<u>CFDA #</u>	<u>Name</u>
n/a	Passenger Facility Charge Program

FINANCIAL STATEMENT FINDINGS

None to report for fiscal year 2020.

PFC PROGRAM FINDINGS AND QUESTIONED COSTS

None to report for fiscal year 2020.

CITY AND BOROUGH OF JUNEAU, ALASKA
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS – PFC PROGRAM
Year Ended June 30, 2020

FINANCIAL STATEMENT FINDINGS

None reported for fiscal year 2019.

PFC PROGRAM FINDINGS AND QUESTIONED COSTS

None reported for fiscal year 2019.