

Presented by: The Manager  
Presented: 02/28/2022  
Drafted by: R. Palmer III

**RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA**

**Serial No. 2974**

**A Resolution Re-establishing the Juneau Local Emergency Planning Committee.**

WHEREAS, the Alaska Disaster Act, AS 26.23, together with the Emergency Planning and Community Right-to-Know Act of 1986, Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III) establish requirements for business and industry, and federal, state, and local governments regarding emergency planning and community right-to-know reporting on hazardous substances; and

WHEREAS, implementing the community right-to-know provisions of state and federal law will serve to advise the public of the presence of hazardous substances in the community, and involve the public in preparing for, and mitigating the threat of accidental releases of these substances into the environment; and

WHEREAS, the Juneau Local Emergency Planning Committee was first established in 1991; and

WHEREAS, Resolution 1989 (1999) reestablished the Local Emergency Planning Committee to ensure compliance with federal and state community right-to-know laws, meet community needs for emergency planning, and facilitate the integration of emergency plans generated by and for the hospital, the airport, the electric utility, oil spills, cruise ships, the Red Cross, and other agencies; and

WHEREAS, alternate members of the committee were established pursuant to Resolution 2135; and

WHEREAS, the Juneau Local Emergency Planning Committee approved certain amendments to its bylaws consistent with this resolution and recommends that the Assembly approve the amended bylaws attached to this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

**Section 1. Repeal of Resolution.** Resolution 2689 is repealed.

**Section 2. Designation as Local Emergency Planning District.** The City and Borough of Juneau should continue to be recognized by the Alaska State Emergency Response Commission as a Local Emergency Planning District under Title III of the Superfund Amendments and Reauthorization Act of 1986.

**Section 3. Reestablishment Local Emergency Planning Committee.** The Juneau Local Emergency Planning Committee originally established by Resolution 1443 (1991) is hereby re-established pursuant to AS 26.23.073. The committee shall be known as the Juneau Local Emergency Planning Committee.

**Section 4. Membership and Organization.**

(a) **Membership.** The City Manager or a designated representative shall be a member of the committee. The committee shall be composed of the City Manager and not more than eleven additional primary members and eleven alternate members nominated by the Assembly and appointed by the Alaska State Emergency Response Commission. The committee membership shall, to the extent possible, include representatives from the following agencies and interest groups:

- (1) Elected Municipal Officials;
- (2) Peace Officers;
- (3) Firefighters/Emergency Medical Services;
- (4) General Public;
- (5) Bartlett Regional Hospital;
- (6) News Media;
- (7) The American Red Cross;
- (8) Right-to-Know. Owners or Operators of facilities subject to the requirements of the Emergency Planning and Community Right-to-Know Act of 1986;
- (9) Community Groups;
- (10) Hazardous Substance Transporters; and
- (11) Vulnerable Populations. A representative serving Juneau's vulnerable populations. For purposes of this section, "vulnerable populations" shall be defined as persons with disabilities, the homeless, the elderly or homebound, access or functional needs, and any others who might be considered at-risk populations.

- (12) Alaska Native Tribal Representative. A representative with intimate knowledge of local tribal cultures and practices.
- (13) Healthcare system. A representative of an organization of the local healthcare system.
- (14) City Manager Appointee.

For purposes of this committee, “voting members” are those members appointed to the primary seat on the committee, or those alternates filling in during the absence of a primary seat holder or during the vacancy of the related primary seat.

(b) **Terms.** Appointees other than the City Manager shall serve three-year staggered terms. Nominations for appointment shall be made by the Assembly with recommendations forwarded by the Assembly Human Resources Committee. The terms and appointments of alternate members shall be established in a similar manner, provided that the term of an alternate member shall not be dependent on the term of the person holding the primary appointment.

(c) The committee shall be organized as follows:

- (1) The committee shall elect annually from its members a chair and such other officers as it deems necessary. The committee may establish an executive committee with authority to act on its behalf, and may appoint such other committees as it deems necessary. The committee shall establish rules by which it shall function including solicitation of public comments, response to such comments by the committee, distribution of the emergency plan, and compliance with municipal regulations regarding meetings and notification procedures.
- (2) A vacancy on the committee shall exist:
  - (A) If a person appointed to membership fails to qualify and take office within 30 days of appointment;
  - (B) If a member departs from the City and Borough with the intent to remain away for a period of 90 or more days;
  - (C) If a member submits his or her resignation to the Assembly;
  - (D) If a member is physically unable to attend committee meetings for a period of more than 90 days; or
  - (E) If a member misses more than 40 percent of the committee meetings in a 12-month period.

- (3) The chair of the committee shall notify the Clerk of any vacancy on the committee. Upon notification, the Clerk shall follow the procedures for filling vacancies as outlined in the Advisory Board Rules of Procedure, as such may be amended from time to time.
- (4) The committee shall meet as necessary to carry out the business of the committee but no fewer than four times per year.

**Section 5. Purpose.** The committee shall:

- (a) Advise the City Manager on emergency management issues.
- (b) Review, revise as necessary, and maintain the emergency response plan for the municipality. The plan shall meet the requirements of AS 26.23.075, and shall include:
  - (1) An analysis of all hazards which threaten people, property, the environment or the economy of the City and Borough; and
  - (2) Identification of agencies and their procedures for responding to protect people, property, the environment and the economy of the City and Borough from any hazard.
- (c) Collect, manage, and provide public access to information on hazardous substances and their accidental release within the municipality.
- (d) Study and make recommendations on the regulation of transportation routes for hazardous substances, including an assessment of the enforcement of state and federal transportation laws, and investigation of off-loading of explosives to determine the safest way to bring them into the community.
- (e) Coordinate with appropriate municipal, state and federal agencies on the collection and use of information on hazardous substances shipped to and from Juneau.
- (f) Work with mining companies, the business community, and government agencies in the Juneau area to encourage their participation in the community right-to-know and chemical inventory reporting systems in accordance with the Emergency Planning and Community Right-to-Know Act of 1986.
- (g) Make recommendations on the safest locations for storage and transshipment facilities for hazardous substances in the municipality, and work for more active enforcement of regulations relating to transshipment and storage of hazardous substances.

**Section 6. Communication with the State Emergency Response Commission.** The City Manager shall submit this resolution, the list of nominees and their organizations, and any other documents necessary to establish and maintain the Juneau Local Emergency Planning Committee to the State Emergency Response Commission for approval.

**Section 7. Approval of Bylaws.** The Juneau Local Emergency Planning Committee may amend its Bylaws to be consistent with this resolution.

**Section 8. Effective Date.** This resolution shall be effective immediately after its adoption.

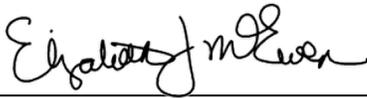
Adopted this 28<sup>th</sup> day of February, 2022.



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Beth A. Weldon, Mayor

Attest:



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Elizabeth J. McEwen, Municipal Clerk