



25-140

MR#

Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name	Telephone #
EPW - Fleet Maintenance	Scott Gray/Caitlynn	907-586-5256
Department Head Signature	Date	Original RQ #
	09/16/2024	11148
		Estimated Cost
		\$ 46,500
Is this Procurement State or Federally funded? ☐ YES ☒ NO		

Reason for Modification Request:*Please complete this form and attach all supporting documents.**Give complete, accurate, detailed explanation of your request. Please be specific.*

Request for a CAT remanufactured engine and installation on CBJ Streets CAT loader unit #806. NC Machinery is the only authorized CAT dealership and maintenance facility in Juneau. Genuine CAT replacement parts, repairs, & services, performed by NC Machinery on CAT equipment are required to maintain CAT equipment active within CBJ's Fleet to maintain warranties and to prevent failure of equipment.

- ☒ **Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: [53.50.090 \(c\)](#)
- ☐ **Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: [53.50.090 \(L\)](#)
- ☐ **Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____
- ☐ **No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.
- ☐ **Other:** Clear explanation is required. Code Provision: (if applicable) _____
Explanation:

Approved By:



Purchasing Officer

09/16/24

Date

City Manager

Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

Expiration Date: _____