



MR# **26-158**
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name	Telephone #
Engineering & Public Works	Scott Klawonn	907-586-5247
Department Head Signature	Date	Original RQ #
 Nate Rumsey (Oct 20, 2025 12:35:14 AKDT)	Oct 20, 2025	FY26 - 12121 & 12120
Is this Procurement State or Federally funded?		Estimated Cost
☐ YES ☒ NO		\$ 10,000.00

Reason for Modification Request:

*Please complete this form and attach all supporting documents.
Give complete, accurate, detailed explanation of your request. Please be specific.*

Open Purchase Order to Construction Machinery Industrial (CMI) for Volvo parts and repairs. CMI is the only authorized Volvo dealer in Southeast Alaska. Genuine Volvo replacement parts, repairs, and services performed by CMI are required to maintain the operational status and warranty compliance of Volvo equipment within CBJ's Fleet.

- ☒ **Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: [53.50.090 \(c\)](#)
- ☐ **Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: [53.50.090 \(L\)](#)
- ☐ **Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____
- ☐ **No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.
- ☐ **Other:** Clear explanation is required. Code Provision: (if applicable) _____

Explanation:

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Approved By:

Renee Lorse
Purchasing Officer

10/21/2025

Date

City Manager

Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

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Expiration Date: _____

August 2, 2024

Mrs. Breckan Hendricks
CBJ Public Works/ Fleet Division
7100 Glacier Hwy
Juneau, AK 99801

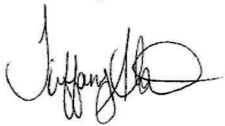
RE: Volvo Construction Equipment North America, LLC (“Volvo CE”)

To Whom it May Concern:

Please be advised that Construction Machinery Industrial, LLC (“CMI”) is currently the only authorized Volvo CE Dealer in the State of Alaska.

In that capacity, CMI is the only authorized dealer for all Volvo CE and road machinery products. Parts and service for Volvo CE and road machinery products are available through CMI.

Sincerely,



Tiffany Alston
Sr. Paralegal and Legal Manager, Legal Department
Volvo Construction Equipment North America, LLC