



MR# 25-278
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name	Telephone #
Juneau Police Department	Juvenalia Demedeiros	907-500-0686
Department Head Signature	Date	Original RQ #
	01/15/2025	11459
		Estimated Cost
		\$ 7,853.78
Is this Procurement State or Federally funded? ☐ YES ☒ NO		

Reason for Modification Request:

Please complete this form and attach all supporting documents.
Give complete, accurate, detailed explanation of your request. Please be specific.

LexisNexis is an online reporting tool that JPD has been using for 10+ years. Implementing a new system would be cost prohibitive due to not having the staff available to manage the project as well as purchase new integrations with our current systems. LexisNexis requires an annual licensing fee to use their software.

☒ **Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: [53.50.090 \(c\)](#)

Class 2 Emergency: A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: [53.50.090 \(L\)](#)

Rider to Another Contract: A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____

No Substitute: A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.

Other: Clear explanation is required. Code Provision: (if applicable) _____

Explanation:

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Approved By:

Renée Lores

02/20/25

Purchasing Officer

Date

City Manager

Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

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Expiration Date: _____