

Posted 05.16.25 kc



MR# 25-352
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name		Telephone #
Airport	Angelica Lopez-Campos		907-586-0960
Department Head Signature	Date	Original RQ #	Estimated Cost
	5/15/25		\$ 18,170.00
Is this Procurement State or Federally funded? ☐ YES ☒ NO 11708			

Reason for Modification Request:

Please complete this form and attach all supporting documents.

Give complete, accurate, detailed explanation of your request. Please be specific.

Requesting to contract w DOWL, our current DBE/ACDBE consultant, to assist with FAA Desk audit for JNU DBE/ACDBE programs.



Sole Source: The purchase of a commodity or service from the only known single source. *Attach verification.*

Code Provision: [53.50.090 \(c\)](#)



Class 2 Emergency: A circumstance that poses a threat to the health, welfare or safety of the public.

Code Provision: [53.50.090 \(L\)](#)



Rider to Another Contract: A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.

Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____



No Substitute: A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.



Other: Clear explanation is required. Code Provision: (if applicable) _____

Explanation:

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Approved By:

Renée Loree

Purchasing Officer

05/15/2025

Date

City Manager

Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

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Expiration Date: _____