



Finance Department, Purchasing Division
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Date: November 20, 2025

Subject: **POSTING NOTICE OF SUCCESSFUL PROPOSER for
RFP # 26-130 Sales Tax Auditing Services**

To: Proposers

This memo serves as notice of the results of proposal evaluations for the subject project. Proposals were received from three (3) consultants:

The apparent successful proposer is Elgee Rehfeld.

Following is a copy of the Proposal Evaluation Summary dated 11/20/2025.

This notice begins the protest period per Purchasing Code 53.50.062. Protests will be executed in accordance with CBJ Ordinance 53.50.062 "Protests", and 53.50.080 "Administration of Protest", available online at [Purchasing Code 53.50.062 & 53.50.080](#) or from the CBJ Purchasing Division.

Shelly Klawonn, Buyer
CBJ Purchasing Division
Purchasing@juneau.gov
907-586-5215 Opt. 4

Cc: Ruth Kostek



Date: Thursday, November 20, 2025
 To: Renee Loree, Purchasing Officer
 From: Ruth Kostik, Treasurer

Subject: RFP No.26-130 Sales Tax Auditing Services

The selection committee has completed its evaluation of the proposals submitted in response to the above Request for Proposals. The results are as follows:

Proposer	Atlman		BDO		Elgee	
	Raw Score	Ranking	Raw Score	Ranking	Raw Score	Ranking
Evaluator #1	770		801		900	
Evaluator #2	800		831		900	
Evaluator #3	800		711		840	
Evaluator #4	820		751		900	
Final Ranking (highest raw score is best)	3190	2	3094	3	3540	1

The evaluation committee met on Wednesday, November 19, 2025. The committee recommends that contract negotiations begin with Elgee Rehfeld the #1 ranked firm.

Evaluator 1	Proposer: Altman		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	7	6	7	300
Subtotal:	140	120	210	300
Grand Total:				770
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 2	Proposer: Altman		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	7	6	8	300
Subtotal:	140	120	240	300
Grand Total:				800
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 3	Proposer: Altman		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	8	5	8	300
Subtotal:	160	100	240	300
Grand Total:				800
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 4	Proposer: Altman		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	7	7	8	300
Subtotal:	140	140	240	300
Grand Total:				820
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 1	Proposer: BDO		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	8	7	7	291
Subtotal:	160	140	210	291
			Grand Total:	801
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 2	Proposer: BDO		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	8	7	8	291
Subtotal:	160	140	240	291
			Grand Total:	831
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 3	Proposer: BDO		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	7	5	6	291
Subtotal:	140	100	180	291
			Grand Total:	711
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 4	Proposer: BDO		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	6	5	8	291
Subtotal:	120	100	240	291
			Grand Total:	751
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 1	Proposer: Elgee		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	9	8	9	290
Subtotal:	180	160	270	290
			Grand Total:	900
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 2	Proposer: Elgee		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	9	8	9	290
Subtotal:	180	160	270	290
			Grand Total:	900
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 3	Proposer: Elgee		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	8	6	9	290
Subtotal:	160	120	270	290
			Grand Total:	840
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

Evaluator 4	Proposer: Elgee		Date: 11/19/2025	
PROPOSAL EVALUATION FORM (weight x points = subtotal) Max Pts 1000				
	Understanding and Methodology	Management Plan	Experience & Qualifications	Price Proposal (formula)
Weight	20	20	30	30
Scoring:	9	8	9	290
Subtotal:	180	160	270	290
			Grand Total:	900
Possible Scores: Outstanding = 10, Good to Adequate = 6,7,8, Marginally Acceptable = 3, 4, Unacceptable = 1,0				

	Price Offered	Lowest Price	Total Points Possible	Lowest Price x Total Points Possible	Total Points Awarded	RESULTS ROUNDED
Altman	\$ 246,725.00	\$ 246,725.00	300	74017500	300	300
BDO	\$ 254,000.00	\$ 246,725.00	300	74017500	291.4075	291
Elgee	\$ 255,290.00	\$ 246,725.00	300	74017500	289.935	290

$\text{Points Awarded} = \frac{(\text{Lowest Price Proposal}) \times (\text{Maximum Points for Price})}{\text{Price of This Proposal}}$
