



MR# **25-244**
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name	Telephone #
Airport	Travis Dybdahl	907-789-2740
Department Head Signature	Date	Original RQ #
	12/11/24	11407
		Estimated Cost
		\$ 8,682.56
Is this Procurement State or Federally funded? ☐ YES ☒ NO		

Reason for Modification Request:

Please complete this form and attach all supporting documents.

Give complete, accurate, detailed explanation of your request. Please be specific.

Harnish Group Inc is an authorized independent dealer and service provider of various CAT branded machines in the State of Alaska through their wholly owned subsidiary, NC Machinery Co. They will service and replace secondary steering pump with CAT reman for Unit 20 to include new diverter valve, pressure switch and lines.

- ☒ **Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: [53.50.090 \(c\)](#)
- ☐ **Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: [53.50.090 \(L\)](#)
- ☐ **Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____
- ☐ **No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.
- ☐ **Other:** Clear explanation is required. Code Provision: (if applicable) _____

Explanation:

--

Approved By:

Renée Loree 12/23/2024
Purchasing Officer Date

City Manager Date

FY	RQ	\$ Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

User Department has requested SS designation for this project.

Expiration Date: _____



Caterpillar Inc.

100 NE Adams Street
Peoria, IL 61629

February 1, 2024

Mr. Justin Swick
City & Borough of Juneau
Airport Maintenance Shop
155 Heritage Way
Juneau, AK 99801

Re: Authorized Caterpillar Dealer

Dear Mr. Swick:

Harnish Group Inc. with its primary offices at 17035 West Valley Highway, Tukwila, WA 98188-5519 ("Dealer"), is an authorized independent dealer of various models of Cat® branded machines, equipment, engines, oils, and spare parts ("Cat® products").

As an authorized Cat dealer, Dealer provides prompt, competent services for Cat® products in the State of Alaska through Harnish Group's wholly owned subsidiary NC Machinery Co. Dealer is the only Cat dealer with approved business locations in the Service Territory; however, Cat dealers may sell or service Cat® products outside of their respective Service Territory.

If you have any questions concerning Caterpillar or Cat dealers, or require additional information, please contact me at the number below.

Sincerely,

A handwritten signature in black ink, appearing to read "DMH", written over a horizontal line.

Doug Hamilton
Director Regional Dealer Finance

Americas Distribution Services Division
Western & Canada Region
(309) 675-8472
DJH:cgh/01FEB2024

cc: Tye Hollenbeck, Parts and Service Sales Manager, NC Machinery (Anchorage)