



25-366
MR#
Assigned by Purchasing Div.

MODIFICATION (WAIVER) REQUEST

Requesting Department & Division	Contact Name	Telephone #
Engineering & Public Works	Scott Klawonn	907-586-5247
Department Head Signature	Date	Original RQ #
	06/05/2025	11748
		Estimated Cost
		\$ 5,522.07
Is this Procurement State or Federally funded? ☐ YES ☒ NO		

Reason for Modification Request:

Please complete this form and attach all supporting documents.

Give complete, accurate, detailed explanation of your request. Please be specific.

The CBJ Streets 10 yard dump truck, Unit# 906 is in need of a new drive line. Trailercraft Inc. is the sole authorized dealer in Alaska for both Freightliner trucks and Detroit engines. It is crucial to use genuine equipment parts for repairs to ensure optimal performance and reliability. Freightliner and Detroit engines are part of Daimler Trucks North America LLC.

- ☒ **Sole Source:** The purchase of a commodity or service from the only known single source. *Attach verification.*
Code Provision: [53.50.090 \(c\)](#)
- ☐ **Class 2 Emergency:** A circumstance that poses a threat to the health, welfare or safety of the public.
Code Provision: [53.50.090 \(L\)](#)
- ☐ **Rider to Another Contract:** A vendor may extend another government agency's bid or contract pricing to CBJ. The proposed purchase must meet CBJ purchasing requirements and must have been competitively bid.
Code Provision: [53.50.090 \(f\)](#) Agency: _____ Contract #: _____
- ☐ **No Substitute:** A request for a specific brand name and model number of a particular item to be purchased. The item must be available from more than one supplier.
- ☐ **Other:** Clear explanation is required. Code Provision: (if applicable) _____
Explanation: _____

Approved By:

06/09/2025

Purchasing Officer

Date

City Manager

Date

FY	RQ	S Amount	PO #	Purchasing Approval

Purchasing Officer Comments:

Expiration Date: _____

DAIMLER

VIA Email: leem@trailercraft.com

Tracy Royal
Director, Distribution Operations
Daimler Trucks North America, LLC
4555 N. Channel Ave
Portland, OR 97217
503-745-8506
Tracy.Royal@Daimler.com

June 18, 2020

Lee McKenzie, President
TrailerCraft, Inc.
222 W. 92nd Ave.
Anchorage, AK 99515

Dear Mr. McKenzie:

This letter to certify that TrailerCraft, Inc. is the sole authorized distributor for Freightliner products in the state of Alaska.

The locations below are authorized to sell new Freightliner trucks in addition to sales of replacement parts and performance of warranty service for Freightliner trucks:

- The facility located at 222 W. 92nd Ave., Anchorage, AK 99515 has a DBA Name of FREIGHTLINER OF ALASKA
- The facility located at 2143 Van Horn Road, Fairbanks, AK, 99701 has a DBA Name of WESTERN STAR ALASKA

Sincerely,



Tracy Royal
Director, Distribution Operations
Daimler Trucks North America, LLC