

Presented by: The Manager
Introduced: 10/25/93
Drafted by: J.R.C.

RESOLUTION OF THE CITY AND BOROUGH OF JUNEAU, ALASKA

Serial No. 1670

A RESOLUTION AMENDING THE CITY AND BOROUGH OF JUNEAU PERSONNEL RULES TO AMEND PERSONNEL RULE 18 REGARDING RELOCATION EXPENSES.

WHEREAS, the personnel rules currently specify that no newly hired employee may be reimbursed more than \$5,000 for moving expenses, and

WHEREAS, expenses for moving to and within Alaska often exceed \$5,000, and

WHEREAS, in order to attract the best possible candidates, it is necessary that the Manager be granted more discretion to negotiate moving expenses with prospective employees;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE CITY AND BOROUGH OF JUNEAU, ALASKA:

* Section 1. Amendment of Personnel Rule. 18 PR 060 entitled "Relocation Expense" is amended to read:

18 PR 060. RELOCATION EXPENSE. (a) The Manager may authorize reimbursement of relocation expenses for a new employee provided:

(1) The Manager and the employee sign a written agreement specifying the maximum amount of reimbursement and requiring pro-rated repayment if the employee voluntarily ends service in less than two years, and

(2) The maximum amount established in the reimbursement agreement may not exceed 20% of the employee's base pay.

(b) The following expenses are eligible for reimbursement to the extent that they are evidenced by written receipts:

(1) Reasonable commercial moving expense,

(2) The cost of renting and operating trailers or trucks to transport a reasonable quantity of household goods and effects,

(3) Mileage at the rate of \$.035 per mile for no more than two family-owned vehicles,

(4) Transportation costs by common carrier for the employee, spouse, and each of the employees' dependents who resides within the same household,

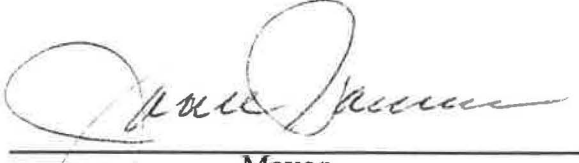
(5) Tolls for bridges, highways and ferries,

(6) Eighty dollars per diem for the employee, forty dollars per diem for the employee's spouse and twenty dollars per diem for each of the employee's other dependents while en route. Upon arrival in Juneau, the employee may continue to claim the same family per diem while seeking permanent housing. Per diem will end when permanent housing is secured or at the end of fifteen days from the date of arrival at Juneau whichever comes first.

(7) Other expenses directly related to relocation and specifically authorized by the Manager.

* Section 2. Effective Date. This resolution shall be effective immediately upon adoption.

Adopted this 25th day of October, 1993.



Mayor

Attest:



Clerk